

Public Consultation Strategy

1146 Snow Street, Ottawa

Fotenn Planning + Design (“Fotenn”) has been retained by 1146 Snow Street Inc. (“Owner”) to prepare a Public Consultation Strategy on their behalf as part of the proposed Zoning By-law Amendment and Site Plan Control applications for the lands known municipally as 1146 Snow Street (“subject site”).

1.1 Purpose

A Public Consultation Strategy has been identified as a required material for the Zoning By-law Amendment and Site Plan Control applications for the property at 1146 Snow Street (“subject site”). As part of the applications, the specific details pertaining to the public consultation taken place to date, as well as any planned efforts, related to the proposed development have been outlined below so as to meet the requirements set forth through the *Planning Act* as well as by the City of Ottawa’s policies and procedures.

1.2 Key Messages

The key messages intended to be conveyed to the public through these efforts are to introduce the project as a whole, indicate the stage at which the application currently sits, and identify the purpose of the application in relation to the proposed development. The proposed development on the subject site has undergone one (1) Pre-Consultation meetings with City staff, held on March 21, 2024, to discuss the merits of the project and recommended approach to the rezoning. This application represents the formal submission of the Zoning By-law Amendment and Site Plan Control applications.

1.3 Scope of Consultation

In partnership with the City of Ottawa, all public engagement activities will comply with *Planning Act* requirements, including the circulation of notices and the future Statutory Public Meeting. The proposed Zoning By-law Amendment application is subject to a Statutory Public Meeting, which will take place at the time of the designated City of Ottawa Planning and Housing Committee meeting. The proposed Site Plan Control application is not subject to a Statutory Public Meeting and is subject to approval by staff as the delegated authority.

The following Public Engagement steps and activities have been, or will be undertaken in preparation of the application submission:

- / Pre-Application Consultation Meeting
 - o Pre-application consultation meeting was held with city staff and the applicant team on the following dates:
 - o Phase 1 Pre-Consultation Meeting: March 21st, 2024.
- / Development Application Sign
 - o At the time of the submission of a formal development application, the required public notification sign will be posted on the subject site per the City’s standards.
- / Application Circulation
 - o A ‘Heads Up’ notification to the local Ward Councillor and registered community association will be completed by the City of Ottawa during the application process.
 - o The application materials are to be circulated to all relevant internal City departments and external agencies for review and comment. This process is to be initiated by City staff.
 - o These comments are to be provided to the applicant team and addressed prior to a decision being made on the application by the delegated authority.

1.4 Conclusion

We trust that this public consultation strategy satisfies the requirements of the City of Ottawa. If you have any questions, please do not hesitate to contact the undersigned at saunders@fotenn.com or dallarosa@fotenn.com.

Sincerely,



Evan Saunders, M.PL
Planner



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