

January 14, 2025

**Attention:** Pamela Whyte

Dear Pamela Whyte:

**Re: The Ottawa Hospital – Phase 4 – Advanced Works  
900 Carling Ave, Ottawa, Ontario, K1Y 4E8  
Ward 17 - Capital, Councillor Shawn Menard  
Ward 16 – River, Councillor Riley Brockington  
Limited Commence Work Notification**

**Please be advised this is a Limited Commence Work Notification for the purpose of allowing construction for the advanced works sewers and watermain. A further Commence Work Notification will be required for the complete site works including stormwater management and final grading.**

Please be advised that the City of Ottawa has reviewed the engineering designs for this site and presently finds the submission to be satisfactory to enable the commencement of work as detailed in the Agreement. In addition, please review the following conditions for proceeding with the required works:

List of Approved Drawings

- 1. Advance Works Erosion and Sediment Control Plan**, C204, prepared by Parsons, Project #477458, dated December 2024, revision 21, dated 2024-12-13.
- 2. Advanced Works Removals**, C205, prepared by Parsons, Project #477458, dated December 2024, revision 21, dated 2024-12-13.
- 3. Advance Works Services Overall Site Plan**, C206, prepared by Parsons, Project #477458, dated December 2024, revision 21, dated 2024-12-13.
- 4. Advance Works Services Relocations Plan 1**, C207, prepared by Parsons, Project #477458, dated December 2024, revision 21, dated 2024-12-13.
- 5. Advance Works Services Relocations Plan 2**, C208, prepared by Parsons, Project #477458, dated December 2024, revision 21, dated 2024-12-13.
- 6. Advance Works Services Relocations Plan 3**, C209, prepared by Parsons, Project #477458, dated December 2024, revision 21, dated 2024-12-13.
- 7. Advance Works Services Relocations Plan 4**, C210, prepared by Parsons, Project #477458, dated December 2024, revision 21, dated 2024-12-13.
- 8. Advance Works Services Relocations Plan 5**, C211, prepared by Parsons, Project #477458, dated December 2024, revision 21, dated 2024-12-13.
- 9. Advance Works Services Relocations Plan 6**, C212, prepared by Parsons, Project #477458, dated December 2024, revision 21, dated 2024-12-13.

- 10. Advance Works Services Relocations Plan 7**, C213, prepared by Parsons, Project #477458, dated December 2024, revision 21, dated 2024-12-13.
- 11. Advance Works Plan & Profile Road E**, C214, prepared by Parsons, Project #477458, dated December 2024, revision 21, dated 2024-12-13.
- 12. Advance Works Plan & Profile Road E**, C215, prepared by Parsons, Project #477458, dated December 2024, revision 21, dated 2024-12-13.
- 13. Advance Works Plan & Profile Road E**, C216, prepared by Parsons, Project #477458, dated December 2024, revision 21, dated 2024-12-13.
- 14. Advance Works Plan & Profile Road E**, C217, prepared by Parsons, Project #477458, dated December 2024, revision 21, dated 2024-12-13.
- 15. Advance Works Plan & Profile Road D**, C218, prepared by Parsons, Project #477458, dated December 2024, revision 21, dated 2024-12-13.
- 16. Advance Works Plan & Profile Road D**, C219, prepared by Parsons, Project #477458, dated December 2024, revision 21, dated 2024-12-13.
- 17. Advance Works Plan & Profile**, C220, prepared by Parsons, Project #477458, dated December 2024, revision 21, dated 2024-12-13.
- 18. Advance Works Plan & Profile**, C221, prepared by Parsons, Project #477458, dated December 2024, revision 21, dated 2024-12-13.
- 19. Advance Works Plan & Profile**, C222, prepared by Parsons, Project #477458, dated December 2024, revision 21, dated 2024-12-13.
- 20. Advance Works Plan & Profile**, C223, prepared by Parsons, Project #477458, dated December 2024, revision 21, dated 2024-12-13.
- 21. Advance Works Plan & Profile**, C224, prepared by Parsons, Project #477458, dated December 2024, revision 21, dated 2024-12-13.
- 22. Advance Works Plan & Profile**, C225, prepared by Parsons, Project #477458, dated December 2024, revision 21, dated 2024-12-13.
- 23. Advance Works Plan & Profile**, C226, prepared by Parsons, Project #477458, dated December 2024, revision 21, dated 2024-12-13.
- 24. Advance Works Plan & Profile**, C227, prepared by Parsons, Project #477458, dated December 2024, revision 21, dated 2024-12-13.
- 25. Advance Works Plan & Profile**, C228, prepared by Parsons, Project #477458, dated December 2024, revision 21, dated 2024-12-13.
- 26. Advance Works Plan & Profile**, C229, prepared by Parsons, Project #477458, dated December 2024, revision 21, dated 2024-12-13.
- 27. Advance Works Plan & Profile**, C230, prepared by Parsons, Project #477458, dated December 2024, revision 21, dated 2024-12-13.
- 28. Advance Works Plan & Profile**, C231, prepared by Parsons, Project #477458, dated December 2024, revision 21, dated 2024-12-13.
- 29. Advance Works Plan & Profile**, C231A, prepared by Parsons, Project #477458, dated December 2024, revision 21, dated 2024-12-13.
- 30. Advance Works Plan & Profile**, C231B, prepared by Parsons, Project #477458, dated December 2024, revision 21, dated 2024-12-13.
- 31. Advance Works Grading Plan 1 of 5**, C232, prepared by Parsons, Project #477458, dated December 2024, revision 21, dated 2024-12-13.
- 32. Advance Works Grading Plan 2 of 5**, C233, prepared by Parsons, Project #477458, dated December 2024, revision 21, dated 2024-12-13.

- 33. Advance Works Grading Plan 3 of 5**, C234, prepared by Parsons, Project #477458, dated December 2024, revision 21, dated 2024-12-13.
- 34. Advance Works Grading Plan 4 of 5**, C235, prepared by Parsons, Project #477458, dated December 2024, revision 21, dated 2024-12-13.
- 35. Advance Works Grading Plan 5 of 5**, C236, prepared by Parsons, Project #477458, dated December 2024, revision 21, dated 2024-12-13.
- 36. Advance Works Details 1**, C237, prepared by Parsons, Project #477458, dated December 2024, revision 21, dated 2024-12-13.
- 37. Advance Works Details 2**, C238, prepared by Parsons, Project #477458, dated December 2024, revision 21, dated 2024-12-13.
- 38. Advance Works Details 3**, C239, prepared by Parsons, Project #477458, dated December 2024, revision 21, dated 2024-12-13.
- 39. Advance Works Details Servicing Tables**, C240, prepared by Parsons, Project #477458, dated December 2024, revision 21, dated 2024-12-13.
- 40. Advance Works Details Servicing Tables**, C241, prepared by Parsons, Project #477458, dated December 2024, revision 21, dated 2024-12-13.
- 41. Retaining wall Advanced Works**, S201, prepared by Parsons, Project #477458, dated December 2024, revision 11, dated 2024-01-17.
- 42. Retaining Wall Advance Works**, S202, prepared by Parsons, Project #477458, dated December 2024, revision 11, dated 2024-01-17.

#### List of Approved Reports

- 43. Site Servicing and Stormwater Management Report**, prepared by Parsons, Project #477457, dated Oct 2024.
- 44. Technical Memorandum, Preliminary Stability Analysis Proposed Retaining Walls Along Roads D and E**, Project #23606896-Rev0, prepared by WSP. Dated February 1, 2024.
- 45. Geotechnical and Hydrogeological Investigation**, prepared by Golder, dated September 6, 2022.

#### Required Information Received

- The Ministry of Environment, Conservation and Parks Environmental Compliance Approval for sewer with the MECP issued certificate no. 3721-DBWH6A.
- An irrevocable Letter of Credit in the amount of \$ 13,265,933.00, Letter of Credit #SBGT169889.
- A Certificate of Insurance for a minimum of \$ 5,000,000.00.

#### Required Information for Permitting

- The owner shall make reference to the approved City of Ottawa plan number # 18891.
- A Water Permit will be required for the proposed water works associated with the proposed development. The owner shall pay the cost of materials supplied by the City of Ottawa estimated at \$ 45,000.00, exclusive of excavation, backfilling and reinstatement. The statement amount is adjustable upon the project's completion. The charges are in accordance with the Regulatory Code and are subject to revisions annually, effective April 1, 2014. Please contact the service desk at 613-

580-2424 extension 22268, 951 Clyde Avenue. Please note that requests for connections greater than 5.5m in length must be made a minimum of seven (7) days in advance.

- The owner shall contact the Right of Way Permit Office to apply for all required permits that may be required. Please contact [ROW Permit Office@ottawa.ca](mailto:ROW_Permits@ottawa.ca).
- The owner acknowledges and agrees that new storm sewers shall not be connected to the City's existing storm sewer system until such time as either:
  - (a)
    - a Certificate of Conformance has been received from a professional engineer certifying that all required Inlet Control Devices have been properly installed, and that the storm sewer system has also been installed in accordance with, both, the City-approved engineering drawings, and
    - the City's Sewer Design Guidelines (as amended), and
    - is free of any debris;
  - Or
  - (b) that a flow limiting orifice plate, designed by an engineer to the satisfaction of the City, has been installed at the storm water outlet prior to connecting upstream storm sewers, such orifice plate not to be removed until (a) has been satisfied.
- The owner acknowledges and agrees that new sanitary sewers shall be restricted from discharging into the City's existing sanitary sewer system until such time as a Certificate of Conformance has been received from a professional engineer currently licensed in Ontario certifying:
  - that the sanitary sewer system has been installed in accordance with the City-approved engineering drawings and City's Sewer Design Guidelines (as amended), and
  - is free of any debris.
- The contractor shall make best efforts to ensure a 'tight' sanitary sewer system.
- The owner acknowledges and agrees that they shall erect Temporary Street Name Signs that are in accordance with schedule B of By-Law 2014-78. The owner shall also ensure that all street construction, servicing, and addressing are in accordance with City requirements for Emergency services and that all Standards and By-Laws are met prior to applying for any building permits.
- Please note, no clearing of vegetation shall occur between April 15 and August 15, unless a qualified biologist has determined that no bird nesting is occurring within 5 days prior to the clearing. A pre-clearing survey for active stick nests and cavity nests shall also be conducted between April 1 and April 15, in order to identify and protect early-nesting owls and raptors.
- Please note that the window of no in stream work commences March 15 and continues until June 30.
- The Owner acknowledges and agrees that the City of Ottawa will not issue any building permits for the above site, nor will the Owner request building permits, until such time as:
  - Preliminary Approval of the Works has been issued by the Inspections Unit, and

- The Grading Plan are approved in writing by the Development Review Branch, and
- Re-calculated Record sewer design sheets and Record watermain sheets have been re-submitted and reviewed by the Development Review Services.

Please advise your engineer and contractor that they are permitted to commence the installation of the municipal services. The contractor is also reminded that they are required to contact the Planning, Development and Building Services Department, Inspections Branch in order to organize a pre-construction meeting and to ensure all applicable permits have been received prior to commencement of the works. Please contact Matthew Wilson, Supervisor, Development Inspections, PDBS at 613-580-2424 ext. 33263, [matthew.wilson@ottawa.ca](mailto:matthew.wilson@ottawa.ca).

Additionally, the contractor and/or your engineer are reminded that they are required to contact the Sewer Use Program in order to arrange the proper agreements or approvals to allow for the discharge of water from construction dewatering activities to the City's sanitary or storm sewer system. Please contact the Sewer Use Duty Officer at 613-2424 ext. 23326 and/or [suppue@ottawa.ca](mailto:suppue@ottawa.ca).

If you have any questions, please contact the undersigned at 613-580-2424, Ext. 29686.

Sincerely,

*Bruce Bramah*

Bruce Bramah, P.Eng  
Project Manager  
Development Review South  
Planning, Development and Building Services Department  
City of Ottawa

c.c.

- Stream Shen, Planner, DR South Branch
- Lily Xu, Manager, DR South Branch
- Mike Giampa, Transportation Project Manager, DR South Branch
- Matthew Wilson, Supervisor, Development Inspections, PIED, via email
- Hasnaa Zaknoun, Manager, Wastewater Collection Branch, IWSD
- Neill Antonypillai, Administrative Clerk, Right of Way Branch, PIED, via email
- Thera Ethier – Central West, ROW Approvals Officer, Right of Way Unit, via email
- ROW, via [email](#)
- [WaterPermits@ottawa.ca](mailto:WaterPermits@ottawa.ca)
- [water-booking@ottawa.ca](mailto:water-booking@ottawa.ca)
- Bryden Denyes, Area Manager Roads
- Sarah MacLaurin, Coordinator - GIS & Data Services, PDBS and to [gisanddataservices@ottawa.ca](mailto:gisanddataservices@ottawa.ca)

- [Sewer Use Unit](#)
- Eva Walrond, Research and Forecasting Unit (include site plan drawings)
- Natalie Pulcine, Research and Forecasting Unit, via email
- Krista Tanaka, Program Manager, Road Safety & Traffic Investigations, Transportation Services Department, via email
- [TMconstruction@ottawa.ca](mailto:TMconstruction@ottawa.ca), Traffic Management
- Kim Cyr, Public Engineering and Stakeholder Relations Officer, By-law & Regulatory Services, via [email](#)
- [Fire Routes](#)
- Joseph Hannewyk, Water Resource Analyst, Water Loss Management Unit, via email
- [ISD Information Centre](#)
- [Planning Circulations](#)
- Kelly Paradis, Parsons, via email
- Sarah Mitchelson, Parsons via email
- Pamela Whyte, Parsons via email