



File Number D07-12-22-0057

October 11, 2023

Hydro One Networks Inc.
P.O. Box 5700,
Markham ON,
L3R 1C8

Attention: Seth Isnar (Seth.Isnar@hydroone.com)

Dear Seth Isnar:

**Re: Hydro One Orleans Operations Centre
3440 Frank Kenny Road
City of Ottawa
K4B 1H9**

**Ward 19 - Orléans South-Navan, Councillor Catherine Kitts
Commence Work Notification
Registration of the Agreement**

Please be advised that the City of Ottawa has reviewed the engineering designs for this site and presently finds the submission to be satisfactory to enable the commencement of work as detailed in the registered Agreement. In addition, please review the following conditions for proceeding with the required works:

List of Approved Drawings

1. **Existing Conditions & Removals Plan**, C-002, prepared by J.L. Richards, revision number 6, dated June 08, 2023.
2. **Servicing Plan**, C-003, prepared by J.L. Richards, revision number 6, dated June 08, 2023.
3. **Grading Plan**, C-004, prepared by J.L. Richards, revision number 6, dated June 08, 2023.
4. **Post Development Drainage and Erosion and Sediment Control Plan**, C-005, prepared by J.L. Richards, revision number 6, dated June 08, 2023.

5. **Details 1**, C-006, prepared by J.L. Richards, revision number 6, dated June 08, 2023.
6. **Details 2**, C-007, prepared by J.L. Richards, revision number 6, dated June 08, 2023.
7. **Details 3**, C-008, prepared by J.L. Richards, revision number 6, dated June 08, 2023.
8. **Tank Details**, C-009, prepared by J.L. Richards, revision number 6, dated June 08, 2023.
9. **Loading Dock Details**, C-010, prepared by J.L. Richards, revision number 6 dated June 08, 2023.

Required Information Received

- The Ministry of Environment, Conservation and Parks Environmental Compliance Approval for industrial sewage works with the MECP issued certificate no. 8694-CTMLRZ.
- An irrevocable Letter of Credit in the amount of \$ 1,847,833.25, S780837
- A Certificate of Insurance for a minimum of \$ 5,000,000.00.

Required Information for Permitting

- The owner shall make reference to the approved City of Ottawa plan number # 18971
- The owner shall contact the Right of Way Permit Office to apply for all required permits that may be required. Please contact [ROW Permit Office@ottawa.ca](mailto:ROW_Permit_Office@ottawa.ca).
- The owner acknowledges and agrees that a flow limiting orifice plate, designed by an engineer to the satisfaction of the City, will be installed at the storm water management pond outlet prior to connecting the SWM pond to the outlet ditch.
- Please note, no clearing of vegetation shall occur between April 15 and August 15, unless a qualified biologist has determined that no bird nesting is occurring within 5 days prior to the clearing. A pre-clearing survey for active stick nests and cavity nests shall also be conducted between April 1 and April 15, in order to identify and protect early-nesting owls and raptors.
- Please note that the window of no in-stream work commences March 15 and continues until June 30 of every year.
- The Owner acknowledges and agrees that the City of Ottawa will not issue any building permits for the above site, nor will the Owner request building permits, until such time as:
 - Preliminary Approval of the Works has been issued by the Inspections Unit, and

- The Grading Plan and Composite Utility Plan are approved in writing by the Development Review Services Branch, and

The Owner and the contractor are reminded that they are required to contact the Planning, Real Estate and Economic Development Department, Inspections Branch in order to organize a pre-construction meeting and to ensure all applicable permits have been received prior to commencement of the works. Please contact Matthew Wilson, Supervisor, Development Inspections, PRED at 613-580-2424 ext. 33263, matthew.wilson@ottawa.ca.

If you have any questions, please contact the undersigned at derek.kulyk@ottawa.ca.

Sincerely,



Derek Kulyk, P. Eng
Project Manager
Development Review, Rural Branch
Planning, Real Estate and Economic Development Department
City of Ottawa

cc:

- Kelly Livingstone, Planner, DR Rural Branch
- Adam Brown, Manager, DR Rural Branch
- Mike Giampa, Transportation Project Manager, DR Rural Branch
- Matthew Wilson, Supervisor, Development Inspections, PRED
- Neill Antonypillai, Administrative Clerk, Right of Way Branch, PRED
- Laura Cooper, Program Manager - Permit Approvals, Building Code Services, and to PAB_DAP@ottawa.ca (include Geotechnical Report)
- Marina Down - Rural East District, ROW Approvals Officer, Right of Way Unit
- Jean-Sebastien Rousseau - Rural, Area Manager Roads
- Sarah MacLaurin, Coordinator - GIS & Data Services, PRED and to gisanddataservices@ottawa.ca
- [GeoInformation Centre](#)
- [ROW Permit Office](#)
- Natalie Pulcine, Research and Forecasting Unit (include site plan drawings)
- Krista Tanaka, Program Manager, Road Safety & Traffic Investigations, Transportation Services Department
- TMconstruction@ottawa.ca, Traffic Management
- Barrie Forrester, Supervisor - Street Lighting Asset Management (include Geotechnical Report)
- [Fire Routes](#)
- Shane Foubister, OHIG Co-ordinator
- Sharon Lee, OHIG Data Scientist

- [Planning Circulations](#)
- Mark Rivet, J.L. Richards & Associates Limited (mrivet@jlrichards.ca)

List of Approved Reports

1. **Technical Memorandum – Resampling Results**, Well PW11-1, and Updated Terrain Analysis, Hydro One Orleans OC, Phase 2, 3440 Frank Kenny Road, Ottawa Ontario; WSP Canada Inc., dated May 2, 2023.
2. **Updated Report, Geotechnical Investigation**_Proposed Hydro One Operations Facility, 3440 Frank Kenny Road, Ottawa Ontario; prepared by WSP Canada Inc., dated May 4, 2023.
3. **Final Report, Phase Two Environmental Site Assessment** 3440 Frank Kenny Road, Ottawa, ON; prepared by WSP Canada Inc.; dated March 16, 2023.
4. **Site Servicing Report** Hydro One Operations Centre, 3440 Frank Kenny Road, Orleans ON; prepared by JLRichards & Associates Ltd., Revision 3, dated May 12, 2023.
5. **Stormwater Management Report**, Hydro One Operations Centre, 3440 Frank Kenny Road, Orleans, ON; prepared by JL Richards & Associates Ltd., dated May 12, 2023, Revision 3.