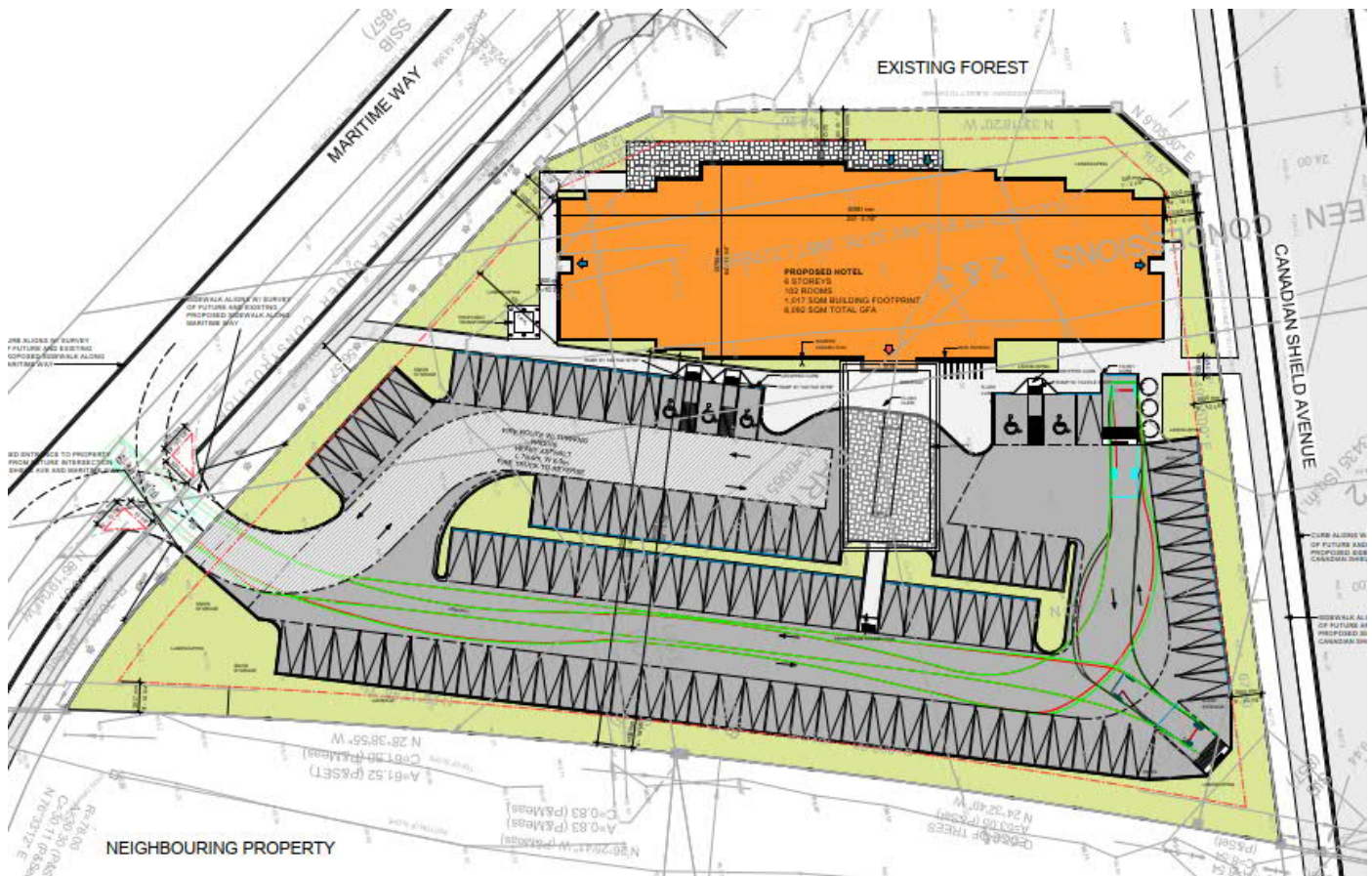


SERVICING & STORMWATER MANAGEMENT REPORT

SILVER HOTELS – 1305 MARITIME WAY



Project No.: CCO-18-0534

City File No.: D07-12-XX-XXXX

Prepared for:

Silver Hotels (Kanata) Inc
1251 Maritime Way Kanata, ON, K2K 0J6

Prepared by:

McIntosh Perry Consulting Engineers Ltd.
115 Walgreen Road
Carp, ON K0A 1L0

2022-02-11

McINTOSH PERRY

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1.0 PROJECT DESCRIPTION

1.1 Purpose

McIntosh Perry (MP) has been retained by Silver Hotels (Kanata) Inc to prepare this Servicing and Stormwater Management Report in support of the Site Plan Control process for the proposed Hotel, located at 1305 Maritime Way within the City of Ottawa.

The main purpose of this report is to present a servicing design for the development in accordance with the recommendations and guidelines provided by the City of Ottawa (City), the Mississippi Valley Conservation Authority (MVCA), and the Ministry of the Environment, Conservation and Parks (MECP). This report will address the water, sanitary and storm sewer servicing for the development, ensuring that existing and available services will adequately service the proposed development.

This report should be read in conjunction with the following drawings:

- CCO-18-0534, C101 – Site Grading, Drainage, Sediment and Erosion Control Plan
- CCO-18-0534, C102 – Site Servicing Plan.

1.2 Site Description

The property is located at 1305 Maritime Way. It is described as Pin 04507-0826, Part 2, Plan 4R-9182 between concessions 2 and 3, Geographic Township of March, City of Ottawa. The land in question covers approximately 0.61 ha and is located between Maritime Way and Canadian Shield Avenue. The development area for the proposed works is approximately 0.61 ha.

See Site Location Plan in Appendix 'A' for more details.

The existing site is currently undeveloped with a variety of trees, grass, shrubs and bush. The existing site has no sanitary, water or storm services.

The proposed development consists of a 1,017 m², six storey hotel with 102 rooms. Parking and drive aisles will be provided throughout the site along with landscaping. There will be one site access for the development; a new entrance extending from Maritime Way is proposed.

1.3 Existing Conditions and Infrastructures

The Site is currently undeveloped.

Sewer and watermain mapping collected from the City of Ottawa indicate that the following services exist across the property frontages within the adjacent municipal rights-of-way(s):

- Maritime Way
 - 203 mm diameter PVC watermain
 - 305 mm diameter PVC watermain (Stubbed within Maritime Way Right of Way)
 - 610 mm diameter concrete watermain

- 825 mm diameter concrete sanitary trunk sewer
- 1650 mm diameter concrete storm sewer

The 305 mm watermain has been stubbed at the location of the Canadian Shield Avenue road extension. This service will be extended north in order to service future development. In addition to the services within the roadway, there are also fire hydrants within Maritime Way that are available for fire protection.

1.4 Approvals

The proposed development is subject to the City of Ottawa site plan control approval process. Site plan control requires the City to review, provide concurrence and approve the engineering design package. Permits to construct can be requested once the City has issued a site plan agreement.

An Environmental Compliance Approval (ECA) through the Ministry of Environment, Conservation and Parks (MECP) is not anticipated to be required for the development since the development will be serviced from Maritime Way via service laterals. The development does not propose connections to a combined sewershed and does not propose industrial uses. As a result, the stormwater management system meets the exemption requirements under O.Reg 525/90.

2.0 BACKGROUND STUDIES

Background studies that have been completed for the proposed site include City of Ottawa as-built drawings, a topographical survey, a geotechnical report and a Phase I Environmental Site Assessment (ESA).

As-built drawings of existing services within the vicinity of the proposed site were reviewed in order to determine accurate servicing and stormwater management schemes for the site.

Master servicing reports for the area have been previously completed for the area and identify stormwater management criteria. The reviewed reports were:

- Kanata Town Centre, Central Business District, Stormwater Management Report (J.L. Richards, January 1999) (KTC SWM)
- Servicing Brief (Revised) – Kanata Town Centre Central Business District Subdivision, Technical Memorandum (J.L. Richards, June 13, 2012).

A topographic survey of the site was completed by Farley, Smith & Denis Surveying Ltd. dated July 30th, 2020 and is available under separate cover.

The following reports have previously been completed and are available under separate cover:

- Geotechnical Investigation, prepared by McIntosh Perry, and dated June 2020.
- Phase I Environmental Site Assessment prepared by McIntosh Perry, and dated Jan 6th, 2022.

2.1 Applicable Guidelines and Standards

City of Ottawa:

- ◆ Ottawa Sewer Design Guidelines, City of Ottawa, SDG002, October 2012. (Ottawa Sewer Guidelines)
 - Technical Bulletin ISTB-2014-01 City of Ottawa, February 2014. (ISTB-2014-01)
 - Technical Bulletin PIEDTB-2016-01 City of Ottawa, September 2016. (PIEDTB-2016-01)
 - Technical Bulletin ISTB-2018-01 City of Ottawa, January 2018. (ISTB-2018-01)
 - Technical Bulletin ISTB-2018-03 City of Ottawa, March 2018. (ISTB-2018-03)
 - Technical Bulletin ISTB-2019-01 City of Ottawa, January 2019. (ISTB-2019-01)
 - Technical Bulletin ISTB-2019-02 City of Ottawa, February 2019. (ISTB-2019-02)
- ◆ Ottawa Design Guidelines – Water Distribution City of Ottawa, July 2010. (Ottawa Water Guidelines)
 - Technical Bulletin ISD-2010-2 City of Ottawa, December 15, 2010. (ISD-2010-2)
 - Technical Bulletin ISDTB-2014-02 City of Ottawa, May 2014. (ISDTB-2014-02)
 - Technical Bulletin ISTB-2018-03 City of Ottawa, March 2018. (ISTB-2018-03)

Ministry of Environment, Conservation and Parks:

- ◆ Stormwater Planning and Design Manual, Ministry of the Environment, March 2003.
(MECP Stormwater Design Manual)
- ◆ Design Guidelines for Sewage Works, Ministry of the Environment, 2008.
(MECP Sewer Design Guidelines)

3.0 PRE-CONSULTATION SUMMARY

Silver Hotels (Kanata) Inc and City staff conducted a pre-consultation meeting on August 17th, 2021 to discuss the proposed development. Specific design parameters to be incorporated within this design include the following:

- Control post-development stormwater runoff to the 5-year pre-development flows with a pre-development time of concentration (TC) of 20 min and a runoff coefficient of 0.8 per the KTC SWM.
- Flows to the storm sewer in excess of the allowable release rate, up to and including the 100-year storm event, must be detained on-site.
- Emergency overland flow is to be directed to the Maritime Way Right-of-Way

City of Ottawa pre-consultation notes can be found in Appendix 'B'.

4.0 WATERMAIN

4.1 Existing Watermain

There is an existing 203 mm diameter PVC watermain and 610 mm diameter concrete watermain within Maritime Way, fronting the south side of the site. In addition, there is an existing 305 mm diameter PVC watermain stub located within Maritime Way, proposed to service a new road following the north and west borders of the site up to Canadian Shield Avenue. Canadian Shield Avenue also contains a 203 mm diameter PVC watermain stub for future servicing.

4.2 Proposed Watermain

A new 150 mm diameter PVC water service will be extended into the site from the 203 mm diameter watermain within Maritime Way, complete with a water valve located at the property line. A private hydrant and siamese connection have been proposed within the subject site. The watermain is designed to have a minimum of 2.4m cover. Refer to drawing C102 for a detailed servicing layout.

The Fire Underwriters Survey 1999 (FUS) method was utilized to determine the required fire flow for the site. The 'C' factor (type of construction) for the FUS calculation was determined to be 0.8 (non-combustible construction). The total floor area ('A' value) for the FUS calculation was determined to be 5791 m². The results of the calculations yielded a required fire flow of 6,000 L/min. The detailed calculations for the FUS can be found in Appendix 'C'.

The water demands for the proposed building have been calculated to adhere to the Ottawa Design Guidelines – Water Distribution manual and can be found in Appendix 'C'. The results have been summarized below:

Table 1: Water Demands

Site Area	0.61 ha
Hotels	225 L/(Bed-Space/Day)
Average Day Demand (L/s)	0.44
Maximum Daily Demand (L/s)	0.66
Peak Hourly Demand (L/s)	1.19
FUS Fire Flow Requirement (L/s)	100

Boundary Conditions have been requested from the City however were not available at the time of submission. Once boundary conditions are provided by the City, the minimum and maximum water pressures will be compared to those proposed to ensure they fall within the required range identified by in the City of Ottawa Water Supply Guidelines and to confirm the system has adequate capacity for the proposed development.

To confirm the adequacy of fire flow to protect the proposed development, public and private fire hydrants within 150 m of the proposed building were analysed per City of Ottawa ISTB 2018-02 Appendix I Table 1. The results are demonstrated below.

Table 2: Fire Protection Confirmation

Building	Fire Flow Demand (L/min.)	Fire Hydrant(s) within 75m	Fire Hydrant(s) within 150m	Combined Fire Flow (L/min.)
1305 Maritime Way	6,000	1	1	9,500

Based on City guidelines (ISTB-2018-03), the existing and proposed hydrants can provide adequate fire protection to the proposed development.

5.0 SANITARY DESIGN

5.1 Existing Sanitary Sewer

There is an existing 825 mm diameter concrete sanitary sewer within Maritime Way, tributary to the Main Street Trunk sewer. There is also an existing 200 mm diameter sanitary sewer and manhole at the intersection of Cordillera Street and Canadian Shield Avenue.

5.2 Proposed Sanitary Sewer

A new 200 mm diameter gravity sanitary service will be connected to the existing 825 mm diameter sanitary sewer within Maritime Way. The sanitary service will be complete with a maintenance manhole (MH2A) which will be installed just inside the property line as per the City of Ottawa – Sewer Design Guidelines, October 2012, Clause 4.4.4.7 and City of Ottawa Sewer-Use By-Law 2003-514 (14). Refer to drawing C102 for a detailed servicing layout.

The proposed 200 mm diameter gravity sanitary sewers will be installed throughout the site with a minimum full flow target velocity (cleansing velocity) of 0.6 m/s and a full flow velocity of not more than 3.0 m/s. Design parameters for the site include an infiltration rate of 0.33 l/s/ha.

The subject site is a proposed hotel with 102 rooms. The peak design flows for the proposed building were calculated using criteria from the City of Ottawa – Sewer Design Guidelines, October 2012. The proposed site development area (0.61 ha) will generate a peak flow of 0.86 L/s. The internal sanitary sewer system has a maximum capacity of 33.54 L/s, therefore the proposed 200 mm diameter service lateral has sufficient capacity to convey the flows. City staff are to confirm downstream constraints for the existing sanitary main in Maritime Way to ensure sufficient capacity in the municipal system.

See Sanitary Sewer Design Sheet in Appendix 'D' of this report for more details.

6.0 STORM SEWER DESIGN

6.1 Existing Storm Sewers

The subject property is currently not serviced. There is an existing 1650 mm diameter storm sewer within Maritime Way. Existing runoff flow from the site drains from North to South into the Maritime Way right of way. From there, it is collected by the existing storm network and is directed through the Kanata Town Centre–Central Business District Subdivision to a stormwater management facility approximately 400 m west of the site. The downstream stormwater management facility accounted for the subject site when designing the quality control treatment system. As a result, no quality treatment is required on-site.

6.2 Proposed Storm Sewers

A new sewer system will be extended from the existing 1650 mm diameter storm sewer within Maritime Way. Stormwater runoff will be conveyed to the municipal infrastructure via overland sheet flow and surface catch basins.

Runoff collected on the roof of the proposed building will be stored and controlled using four (4) roof drains. Roof drains will be used to limit the flow from the roof to the specified allowable release rate. For calculation purposes a Watts Accutrol roof drain was used estimate a reasonable roof flow. Other products maybe specified at detailed building design so long as release rates and storage volumes are respected.

Drainage within the parking lot is to be directed to a series of catch basins and catch basin manholes. The flow will be restricted using a 100 mm diameter orifice on the outlet of CBMH4. Storage will be provided by ponding within the parking lot area.

Runoff from the landscaped area at the West side of the property will be collected by a perforated subdrain and catch basin system. Drainage is proposed to be collected and conveyed to the proposed storm service without flow attenuation. The direction and location of overland sheet flow has also been indicated on drawing C101, indicating that water will be directed towards Maritime Way in the event of a failure or blockage.

The minor storm sewers will be sized for the 5-year flow without any restriction. A storm sewer design sheet was created using the rational method and City of Ottawa 5-year storm event. Storm flows will be controlled by an inlet control device (ICD) to limit flows to the specified allowable release rate.

The storm design sheet calculates the proper sizing of the storm pipes within the development. Drainage area information, along with respective pipe slopes and other necessary information was utilized to evaluate the performance of the storm sewer network. The time of concentration calculated for the storm sewer system is based on a 10-minute inlet time at the uppermost sewer run. Within the design sheet, pipe capacities and associated full flow velocities have been calculated. The design flow (peak flow) was checked against the theoretical capacity to ensure that each storm sewer pipe can convey the 5-year unrestricted flow.

Foundation drainage is proposed to be conveyed the 300 mm diameter storm service without flow attenuation.

See CCO-18-0534 - POST and Storm Sewer Design Sheet in Appendix 'F' of this report for more details. The Stormwater Management design for the subject property will be outlined in Section 6.0.

7.0 PROPOSED STORMWATER MANAGEMENT

7.1 Design Criteria and Methodology

Stormwater management for the proposed site will be maintained through rooftop and parking lot surface attenuation. It is estimated that four Watts Accutrol Weirs will be used to control the release rate of the stormwater. Flow from the building will be directed towards a manhole at the property line. Drainage from the parking lot will be collected by a series of catch basins. The collected parking lot flow is proposed to be restricted by a 100 mm diameter orifice before discharging to a manhole at the property line. Flow from the manhole will discharge to the existing 1650 mm diameter sewer within Maritime Way.

In summary, the following design criteria have been employed in developing the stormwater management design for the site as directed by the MVCA and City:

Quality Control

- No quality control is required. Quality control will be provided downstream of the site in the stormwater management facility constructed as part of the Urbandale Kanata Town Centre Development.

Quantity Control

- Control post-development peak flows up-to and including the 100-year storm event to the allowable release rate. Provide on-site water quantity control for all flow in excess of the allowable release rate.
- The allowable release rate is to be determined by applying the following KTC SWM parameters to the site area:
 - A runoff coefficient of 0.8
 - A time of concentration of 20 minutes
 - A 5-year intensity using the City of Ottawa Intensity-Duration-Frequency (IDF) curves

7.2 Runoff Calculations

Runoff calculations presented in this report are derived using the Rational Method, given as:

$$Q = 2.78CIA \text{ (L/s)}$$

Where	C	= Runoff coefficient
	I	= Rainfall intensity in mm/hr (City of Ottawa IDF curves)
	A	= Drainage area in hectares

It is recognized that the Rational Method tends to overestimate runoff rates. As a result, the conservative calculation of runoff ensures that any SWM facility sized using this method is expected to function as intended.

The following coefficients were used to develop an average C for each area:

Roofs/Concrete/Asphalt	0.90
Gravel	0.60
Undeveloped and Grass	0.20

As per the City of Ottawa - Sewer Design Guidelines, the 5-year balanced 'C' value must be increased by 25% for a 100-year storm event to a maximum of 1.0.

As per the pre-consultation meeting with the City of Ottawa the time of concentration (T_c) used for pre-development shall be calculated using a T_c of 20 minutes and post-development flows shall be calculated using a T_c of 10 minutes.

7.3 Pre-Development Drainage

The existing site drainage limits are demonstrated on the Pre-Development Drainage Area Plan. A summary of the Pre-Development Runoff Calculations can be found below.

Table 3: Pre-Development Runoff Summary

Area ID	Drainage Area (ha)	5-Year Runoff Coefficient	100-Year Runoff Coefficient	T _c (min)	Unrestricted 5-year Peak Flow (L/s)	Unrestricted 100-year Peak Flow (L/s)
A1	0.607	0.20	0.25	20	23.72	50.63
Total	0.607				23.72	50.63

See CCO-18-0534 - PRE in Appendix 'E' and Appendix 'G' for calculations.

7.4 Post-Development Drainage

The proposed site drainage limits are demonstrated on the Post-Development Drainage Area Plan. See CCO-18-0534POST in Appendix 'F' of this report for more details. A summary of the Post-Development Runoff Calculations can be found below.

Table 4: Post-Development Runoff Summary

Area ID	Drainage Area (ha)	5-Year Runoff Coefficient	100-Year Runoff Coefficient	T _c (min)	Unrestricted 5-year Peak Flow (L/s)	Unrestricted 100-year Peak Flow (L/s)
B1	0.107	0.90	1.00	10	27.89	53.11
B2	0.377	0.82	0.91	10	89.02	170.13
B3	0.051	0.35	0.42	10	5.29	10.63
B4	0.072	0.25	0.31	10	5.30	11.00
Total	0.607				127.50	244.87

See CCO-18-0534POST in Appendix 'F' and Appendix 'G' for calculations.

Runoff for Areas B1 and B2 will be restricted before releasing to the existing storm system within Maritime Way. The flow within Area B1 will be controlled via roof drains. Runoff for area B2 will be restricted using an orifice and the required storage will be provided through surface ponding within the parking area. The flow will be controlled by an orifice plug inlet control device located within CBMH4. The restriction devices in areas B1 and B2 will account for the unrestricted flow (Areas B3&B4) leaving the site. Flow from area B3 will be captured and directed unattenuated to the existing storm sewer within Maritime Way. Flow from area B4 will sheet drain off the site. This quantity and quality control will be further detailed in Sections 7.5 and 7.6.

7.5 Quantity Control

After discussing the stormwater management criteria for the site with City staff, the total post-development runoff for this site has been restricted to match the 5-year pre-development flow rate with a combined C value of 0.80. Refer to Appendix 'B' for pre-consultation notes.

Table 5: Allowable Release Rate

Area ID	Drainage Area (ha)	Runoff Coefficient	T _c (min)	Required Restricted Flow 5-year (L/s)
A1	0.607	0.80	20	94.89
Total	0.607			94.89

See Appendix 'G' for calculations.

Reducing site flows will be achieved using flow restrictions and will create the need for onsite storage. Runoff from areas B1 to B2 will be restricted as shown in the table below.

Table 6: Post Development Runoff Summary

Area ID	Drainage Area (ha)	5-Year Runoff Coefficient	100-Year Runoff Coefficient	T _c (min)	Restricted 5-year Peak Flow (L/s)	Restricted 100-year Peak Flow (L/s)	Restricted/ Unrestricted
B1	0.107	0.90	1.00	10	1.76	3.28	Restricted
B2	0.377	0.82	0.91	10	42.47	42.88	Restricted
B3	0.051	0.35	0.42	10	5.29	10.63	Unrestricted
B4	0.072	0.25	0.31	10	5.30	11.00	Unrestricted
Total	0.607				54.82	67.79	

See Appendix 'G' for calculations.

Runoff from Area B1 will be restricted through four (4) roof drains before discharging to the new storm sewer downstream of MH#1. The total flow leaving the roof will be 1.76 L/s and 3.28 L/s during the 5 and 100-year storm events, respectively. This will result in ponding depths of 35 and 65 mm for the 5 and 100-year storm events, respectively. Emergency roof scuppers will be installed to ensure ponding does not exceed the proposed ponding limits.

Runoff from Area B2 will be restricted at CBMH4 through a 100 mm orifice plug or an approved equivalent (Design Head of 4.14 m and 4.22 m for the 5 and 100-year storm events, respectively). This orifice plug will restrict area B2 to 42.47 L/s and 42.88 L/s for the 5 and 100-year storm events, respectively. The restriction creates a water surface elevation (WSEL) of 97.19 m for the 5-year storm event and 97.27 m for the 100-year storm event. Surface storage is provided above the parking lot structures CB2, CBMH3 and CBMH4. See below table for details of the required and provided storage volumes.

Table 7: Storage Summary

Drainage Area	Depth of Ponding (m)	Storage Required (m ³)	Storage Available (m ³)	Depth of Ponding (m)	Storage Required (m ³)	Storage Available (m ³)
	5-Year			100-Year		
B1	0.035	25.68	28.08	0.065	48.48	52.15
B2	0.190	27.90	32.50	0.270	85.70	90.10

See Appendix 'G' for calculations.

In the event that there is a rainfall above the 100-year storm event, or a blockage within the storm sewer system, an emergency overland flow route has been provided so that the storm water runoff will be conveyed towards the Southeast entrance on Maritime Way.

7.6 Quality Control

The development of this lot will employ Best Management Practices (BMP's) wherever possible. The intent of implementing stormwater BMP's is to ensure that water quality and quantity concerns are addressed at all stages of development. Lot level BMP's typically include temporary retention of the parking lot runoff, minimizing ground slopes and maximizing landscaped areas. Some of these BMP's cannot be provided for this site due to site constraints and development requirements.

An orifice plug located within CBMH4 will restrict flows from the site, causing temporary ponding within the parking area. There will be an opportunity for particle settlement during this process, however, the full benefits of a larger scale end-of-pipe facility will not be fully realized at this site.

8.0 EROSION AND SEDIMENT CONTROL

8.1 Temporary Measures

Before construction begins, temporary silt fence, straw bale or rock flow check dams will be installed at all natural runoff outlets from the property. It is crucial that these controls be maintained throughout construction and inspection of sediment and erosion control will be facilitated by the Contractor or Contract Administration staff throughout the construction period.

Silt fences will be installed where shown on the final engineering plans, specifically along the downstream property limits. The Contractor, at their discretion or at the instruction of the City, Conservation Authority or the Contract Administrator shall increase the quantity of sediment and erosion controls on-site to ensure that the site is operating as intended and no additional sediment finds its way off site. The rock flow, straw bale & silt fence check dams and barriers shall be inspected weekly and after rainfall events. Care shall be taken to properly remove sediment from the fences and check dams as required. Fibre roll barriers are to be installed at all existing curb inlet catchbasins and filter fabric is to be placed under the grates of all existing catchbasins and manholes along the frontage of the site and any new structures immediately upon installation. The measures for the existing/proposed structures is to be removed only after all areas have been paved. Care shall be taken at the removal stage to ensure that any silt that has accumulated is properly handled and disposed of. Removal of silt fences without prior removal of the sediments shall not be permitted.

Although not anticipated, work through winter months shall be closely monitored for erosion along sloped areas. Should erosion be noted, the Contractor shall be alerted and shall take all necessary steps to rectify the situation. Should the Contractor's efforts fail at remediating the eroded areas, the Contractor shall contact the City and/or Conservation Authority to review the site conditions and determine the appropriate course of action. As the ground begins to thaw, the Contractor shall place silt fencing at all required locations as soon as ground conditions warrant. Please see the Site Grading, Drainage and Sediment & Erosion Control Plan for additional details regarding the temporary measures to be installed and their appropriate OPSD references.

8.2 Permanent Measures

It is expected that the Contractor will promptly ensure that all disturbed areas receive topsoil and seed/sod and that grass be established as soon as possible. Any areas of excess fill shall be removed or levelled as soon as possible and must be located a sufficient distance from any watercourse to ensure that no sediment is washed out into the watercourse. As the vegetation growth within the site provides a key component to the control of sediment for the site, it must be properly maintained once established. Once the construction is complete, it will be up to the landowner to maintain the vegetation and ensure that the vegetation is not overgrown or impeded by foreign objects.

9.0 SUMMARY

- A new six storey, 1,017 m² hotel will be constructed along the west property line at 1305 Maritime Way.
- A new 150 mm watermain will be installed to service the site, connecting to the watermain within Maritime Way.
- A new 200 mm sanitary sewer will be installed to service the site, connecting to the municipal sanitary sewer within Maritime Way.
- The proposed storm sewer, ranging in diameter from 250 mm to 375 mm, will be installed throughout the site, connecting to the municipal storm sewer within Maritime Way.
- Storage for the 5- through 100-year storm events will be provided within the parking lot area via surface storage attenuation and on the proposed flat roof.
- Quality control will be provided downstream of the site in the stormwater management facility constructed as part of the Urbandale Kanata Town Centre Development.

10.0 RECOMMENDATION

Based on the information presented in this report, we recommend that City of Ottawa approve this Servicing and Stormwater Management Report in support of the proposed hotel at 1305 Maritime Way.

This report is respectfully being submitted for approval.

Regards,

McIntosh Perry Consulting Engineers Ltd.



Alison Gosling, P.Eng.
Project Engineer, Land Development
McIntosh Perry Consulting Engineers
T: 613.714.4629
E: a.gosling@mcintoshperry.com

A handwritten signature in black ink, appearing to read "Ryan Robineau".

Ryan Robineau
Engineer in Training, Land Development
T: 613.714.6611
McIntosh Perry Consulting Engineers
E: r.robineau@mcintoshperry.com

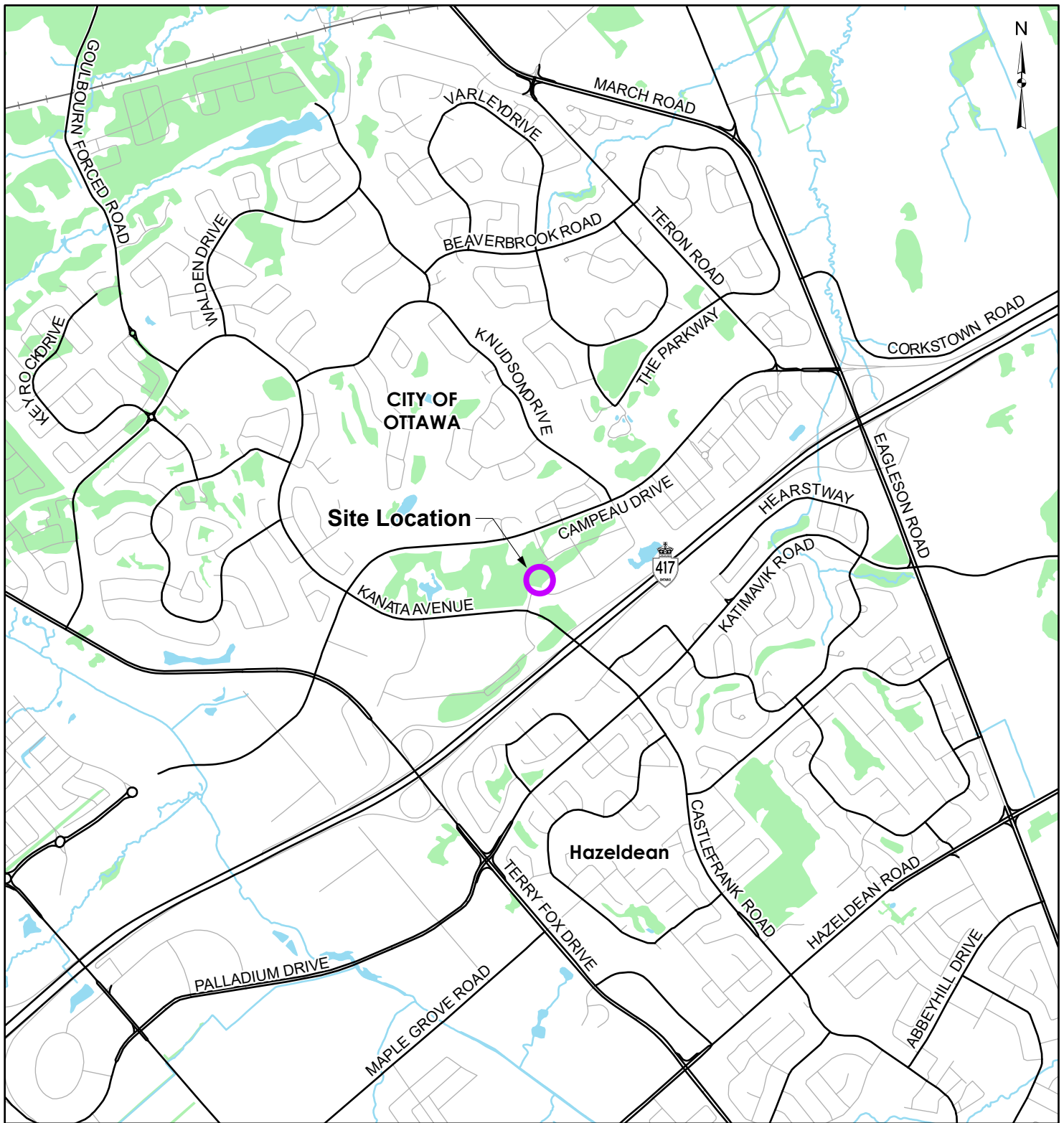
11.0 STATEMENT OF LIMITATIONS

This report was produced for the exclusive use of Silver Hotels. The purpose of the report is to assess the existing stormwater management system and provide recommendations and designs for the post-construction scenario that are in compliance with the guidelines and standards from the Ministry of the Environment, Conservation and Parks, City of Ottawa and local approval agencies. McIntosh Perry reviewed the site information and background documents listed in Section 2.0 of this report. While the previous data was reviewed by McIntosh Perry and site visits were performed, no field verification/measures of any information were conducted.








Any use of this review by a third party, or any reliance on decisions made based on it, without a reliance report is the responsibility of such third parties. McIntosh Perry accepts no responsibility for damages, if any, suffered by any third party as a result of decisions or actions made based on this review.

The findings, conclusions and/or recommendations of this report are only valid as of the date of this report. No assurance is made regarding any changes in conditions subsequent to this date. If additional information is discovered or becomes available at a future date, McIntosh Perry should be requested to re-evaluate the conclusions presented in this report, and provide amendments, if required.

APPENDIX A KEY PLAN



LEGEND

-  Site Location
-  Local Road
-  Major Road
-  Railroad
-  Watercourse
-  Waterbody
-  Wooded Area

600 300 0 600
Scale 1:25,000 Metres

REFERENCE

GIS data provided by the Ontario Ministry of Natural Resources and Forestry, 2022.

CLIENT: SILVER HOTELS (KANATA) INC.

PROJECT: 6-STOREY HOTEL
1305 MARITIME WAY, OTTAWA, ON

TITLE: SITE LOCATION

McINTOSH PERRY

115 Walgreen Road, RR3, Carp, ON K0A1L0
Tel: 613-836-2184 Fax: 613-836-3742
www.mcintoshperry.com

PROJECT NO: CCO-18-0534		FIGURE: 1
Date	Feb., 10, 2022	
GIS	EU	
Checked By	RR	

APPENDIX B BACKGROUND DOCUMENTS

Pre-Application Consultation Meeting Notes

1:00pm to 2:00pm, August 17, 2021, via Microsoft Teams

Property Address: 1305 Maritime Way

File No.: PC2021-0289

Attendees:

Molly Smith – Planner, City of Ottawa

Laurel McCreight – Planner, City of Ottawa

Mark Young – Planner (Parks), City of Ottawa

Josiane Gervais – Project Manager (Transportation), City of Ottawa

Justin Armstrong – Project Manager (Infrastructure), City of Ottawa

Dhaneshwar Neermul – Program Manager (Corporate Real Estate Office), City of Ottawa

Edith Tam – Planner (Corporate Real Estate Office), City of Ottawa

Jeff Goettling – Planner (Parks), City of Ottawa

Jeffrey Ren – Co-op Student, City of Ottawa

Stephen Mauro – Chamberlin

Mohamed Zeid – Silver Hotel Group

Jay Patel – Silver Hotel Group

Vinnie Patel – Silver Hotel Group

Applicant's Proposal:

- The applicant is proposing to construct a six-storey, 102-room hotel with a gross floor area of 6,092 square metres; 102 parking spaces, a drop off and 2 loading spaces are proposed
- Restaurant and other amenities are designed to be used by the hotel guests only
- The exterior of the building will be clad in textured EFIS panels
- The applicant intends to submit a Site Plan Control application as soon as possible

Preliminary comments and questions from staff and agencies, including follow-up actions:

Hello Stephen,

Please refer to the below regarding the Pre-Application Consultation Meeting held on Tuesday, August 17, 2021 for the property located at 1305 Maritime Way for a Site Plan Control (Manager Approval, Public Consultation) application in order to construct a six-storey, 102-room hotel with a gross floor area of 6,092 square metres. I have also attached the required Plans & Study List for application submission.

Below are staff's preliminary comments based on the information available at the time of pre-consultation meeting:

Planning

- The application will be considered Site Plan Control (Manager Approval, Public Consultation), please find the application form and information on fees [here](#).
- Please review the following policies and by-laws:

- The subject site is designated as [Mixed-Use Centres and Town Centres](#) in the Official Plan; the site falls under the [Kanata Town Centre Secondary Plan](#) and is designated as 'Central Business District' under the Secondary Plan.
- The [draft New Official Plan](#) designates the site as a 'Hub' within the Suburban Transect; the policies of the Kanata Town Centre Secondary Plan are expected to be carried over when the new Official Plan goes to Council in the fall. Your planning rationale should review the current OP and new OP policies.
- The subject site is zoned [Mixed-Use Centre Zone](#), Subzone 5, maximum height 35 metres (MC5 H(35)).
- Please incorporate additional landscaping through the introduction of additional parking lot islands and along the perimeter of the property where sidewalks would be found.
- Please ensure that all landscaping provisions for parking lots are being followed; please refer to [Section 110](#) of the Zoning By-law.
- Please add sidewalks along Canadian Shield Avenue connecting to the Maritime Way intersection.
- Please ensure that the provisions pertaining to outdoor refuse collection and refuse loading areas under [Section 110\(3\)\(c\)](#) of the Zoning By-law are being followed; additional screening may be desirable in order to accommodate neighboring uses.
- Review options moving the bicycle parking under the covered vehicle drop-off concord for weather protection.
- To determining the appropriate Official Plan policies in the submitted Planning Rationale, please note the following:
 - A complete application is received by no later than the day before the new Official Plan is adopted (October 2021), it will be processed on the basis of existing Official Plan policy provided it is consistent with the 2020 Provincial Policy Statement.
 - Applications received after the day before the new Official Plan is adopted will be reviewed and evaluated on the basis of the policies of the new Official Plan.
 - Based on the submitted concept plan and the draft New Official Plan available at the time of the pre-consultation meeting, the proposed development does not appear to be affected by any proposed policy changes.
- Please remember to reach out to Councillor [Jenna Sudds](#) so that she is aware of the plans for the site.
- The application will be subject to public consultation (conducted through the posting of on-site signage, the notification of community groups, and through the City of Ottawa's DevApps website).

Urban Design

- A design brief is required. A terms of reference is attached.
- The subject site is located in a design priority area. A formal review by the Urban Design Review Panel will be required.
- Additional landscaping should be provided around the perimeter of the proposed parking area in key groupings.
- Consider creating a more meaningful vehicular entrance to the parking lot to create a sense of arrival.
- Consider scoping back the scale of the canopy at the vehicular drop off to a partially covered lay-by vs. a fully looped drop off.
- A mid-parking lot pedestrian connection with landscaping should be considered.

- The buildings through Lobby is appreciated.
- Efforts to place equal emphasize on the public building entrance facing Canadian Shield Avenue should be taken, including the provision of a direct access to the planned sidewalk.
- The applicant should explore locating the back of house functions facing the parking lot, with better access to garbage and loading areas.
- Meeting spaces and the Dining Area would be better placed facing the public realm and Bill Teron Park/Canadian Shield Avenue.
- All islands within the parking area should be landscaped vs. line painting.
- The wood slat gesture on the drop off canopy is appreciated, and is a motif that could be used throughout the project, including blank facades, parking screening etc.

Please contact Urban Design Planner [Mark Young](#) for follow-up questions.

Engineering

Please note the following information regarding the engineering design submission for the above noted site:

1. The Servicing Study Guidelines for Development Applications are available at the following address:
<http://ottawa.ca/en/development-application-review-process-0/servicing-study-guidelines-development-applications>
2. Servicing and site works shall be in accordance with the following documents:
 - Ottawa Sewer Design Guidelines (October 2012)
 - Ottawa Design Guidelines – Water Distribution (2010)
 - Geotechnical Investigation and Reporting Guidelines for Development Applications in the City of Ottawa (2007)
 - City of Ottawa Slope Stability Guidelines for Development Applications (revised 2012)
 - City of Ottawa Environmental Noise Control Guidelines (January, 2016)
 - City of Ottawa Park and Pathway Development Manual (2012)
 - City of Ottawa Accessibility Design Standards (2012)
 - Ottawa Standard Tender Documents (latest version)
 - Ontario Provincial Standards for Roads & Public Works (2013)
3. Record drawings and utility plans are also available for purchase from the City (Contact the City's Information Centre by email at InformationCentre@ottawa.ca or by phone at (613) 580-2424 x.44455).
4. The Stormwater Management Criteria, for the subject site, is to be based on the following:
 - i. The 5-yr storm event using the IDF information derived from the Meteorological Services of Canada rainfall data, taken from the MacDonald Cartier Airport, collected 1966 to 1997.
 - ii. The pre-development runoff coefficient or a maximum equivalent 'C' of 0.5, whichever is less (§ 8.3.7.3).
 - iii. A calculated time of concentration (Cannot be less than 10 minutes).
 - iv. Flows to the storm sewer in excess of the 5-year storm release rate, up to and including the 100-year storm event, must be detained on site.

5. As mentioned during the pre-consultation meeting, preference would be for the site to obtain servicing from the infrastructure that is to be installed as part of the future Canadian Shield extension. As identified in the *Kanata Town Centre Phasing and Servicing Overview prepared by IBI, dated 2013*, this parcel (Parcel J in IBI's report) was intended to proceed following the extension of Canadian Shield Avenue's sanitary sewer, watermain, storm sewer, roadway, and shallow utilities. If the anticipated construction timeline of 2024 for the extension of Canadian Shield Avenue does not work with the anticipated construction timeline for the 1305 Maritime Way hotel site, servicing for the site through Maritime Way can be explored. A deviation request with sufficient detail (of the proposed connection(s)) and justification may need to be provided for connection to the sanitary trunk sewer and to the 1650 storm sewer in Maritime Way as these are both deep, large sewers to which connection is typically not permitted.
6. It should be ensured that sufficient capacity is available for this site in the receiving sanitary trunk sewer. This can be done by updating the 'Sanitary Flow Analysis for Maritime Way' completed by JL Richards as part of Novatech's work for 1251 Maritime Way (dated Nov 20, 2017 Novatech, Aug 18, 2017 JLR).
7. Monitoring maintenance holes to be provided and to be located in an accessible location on private property near the property line (i.e., Not in a parking area).
8. Services should ideally be grouped in a common trench to minimize the number of road cuts.
9. Water connections can be made to the local main in Maritime or future local main in Canadian Shield extension.
10. Two water connections separated by an isolation valve are required for industrial, commercial, institutional, or individual residential facilities with a basic day demand greater than 50m³/day and residential areas serving 50 or more dwellings.
11. A District Meter Area (DMA) chamber may be required for the site. Chamber location and requirements are subject to the review of the Environmental Services Department.
12. Water Boundary condition requests must include a screenshot showing the location of the proposed service(s) and the expected loads required by the proposed development. Please provide the following information complete with supporting calculations:
 - i. Location of service
 - ii. Type of development and the amount of fire flow required (as per FUS, 1999).
 - iii. Average daily demand: ____ l/s.
 - iv. Maximum daily demand: ____ l/s.
 - v. Maximum hourly daily demand: ____ l/s.
13. Coordination should be made as it relates to site design (e.g. grading, landscaping, etc.) and the Canadian Shield extension adjacent to the site.
14. MOECC ECA Requirements

It is not anticipated that an MOECC Environmental Compliance Approval (ECA) will be required at this time. However, this will be re-examined following the completion of detailed design and submission of formal Site Plan Application.

15. Phase 1 ESAs and Phase 2 ESAs must conform to clause 4.8.4 of the Official Plan that requires that development applications conform to Ontario Regulation 153/04.

Please contact Infrastructure Project Manager [Justin Armstrong](#) for follow-up questions.

Corporate Real Estate Office (CREO)

1. The applicant shall work with Planning and Urban Design staff to maximize relationship with Bill Teron Park across the street.
2. The applicant shall document and provide proof that construction that they have satisfied the Sustainable Design Criteria checked off as documented Schedule K of the APS with OCLDC.
3. The applicant shall pay its proportionate share of the Work Costs to the OCLDC in accordance with section 4(c) of the Development Agreement after the City deems the Road Works have been completed.

Please contact Program Manager [Dhaneshwar Neermul](#) or Planner [Edith Tam](#) for follow-up questions.

Transportation

- Follow Transportation Impact Assessment Guidelines.
 - A TIA is required. Note that a Step 4 TIA was received in April 2021 in support of this application. Please update and re-submit (as required) if there are proposed changes from what is included in the TIA.
- Corner triangles as per OP Annex 1 - Road Classification and Rights-of-Way at the following locations on the final plan will be required (measure on the property line/ROW protected line; no structure above or below this triangle): Local Road to Local Road: 3 m x 3 m
- On site plan:
 - Site plan must show details of access. Ensure access meets the City's Private Approach Bylaw and that corner clearances are met (minimum distances are set out within TAC Figure 8.8.2).
 - Increase throat length if possible.
 - Review sightlines, ensure the analysis takes into consideration the street trees along Maritime Way.
 - Show all details of the roads abutting the site up to and including the opposite curb; include such items as pavement markings, accesses and/or sidewalks. The site plan presented indicates that Maritime Way is under construction, work is complete here. Update the plan to show the existing conditions.
 - Turning movement diagrams required for all accesses showing the largest vehicle to access/egress the site.
 - Turning movement diagrams required for internal movements (loading areas, garbage).
 - Show all curb radii measurements; ensure that all curb radii are reduced as much as possible
 - Show dimensions for site elements (i.e. lane/aisle widths, access width and throat length, parking stalls, sidewalks, pedestrian pathways, etc.)
 - Sidewalk is to be continuous across access as per City Specification 7.1.
 - Ensure all crosswalks located internally on the site provide a TWSI at the depressed curb, per requirements of the Integrated Accessibility Standards Regulation under the AODA.

- Grey out any area that will not be impacted by this application.
- As the proposed site is commercial/institutional/industrial and for general public use, AODA legislation applies. Consider using the City's Accessibility Design Standards as a reference.
- Noise Impact Studies required for the following:
 - Road (Highway)
 - Stationary (due to the proximity to neighboring exposed mechanical equipment and if there will be any exposed mechanical equipment due to the proximity to neighboring noise sensitive land uses).

Please contact Transportation Project Manager [Josiane Gervais](#) for follow-up questions.

Parks

1. Cash-in-lieu of parkland and associated appraisal fee will be required as a condition of approval as per the Parkland Dedication Bylaw [Parkland Dedication \(By-law No. 2009-95\) | City of Ottawa](#). Value of noted lands to be appraised through a Real Estate Valuation Advisor within the Planning Infrastructure & Eco Development Department. The exact amount will be identified as a condition of site plan approval.
2. It is understood the proposed hotel does not meet the definition of a 'dwelling unit' i.e. long-term stay or apartment units. Therefore, Cash-in-lieu of parkland will be calculated as 2% of the gross land area of the vacant parcel.

Please contact Parks Planner [Jeff Goettling](#) for follow-up questions.

Forestry

Please contact Planning Forester [Mark Richardson](#) for follow-up questions.

- A tree permit is required prior to any tree removal on site.
- A Tree Conservation Report (TCR) is required.

TCR requirements:

1. A Tree Conservation Report (TCR) must be supplied for review along with the suite of other plans/reports required by the City
 - a. an approved TCR is a requirement of Site Plan approval.
 - b. The TCR may be combined with the LP provided all information is supplied
2. As of January 1 2021, any removal of privately-owned trees 10cm or larger in diameter, or publicly (City) owned trees of any diameter requires a tree permit issued under the Tree Protection Bylaw (Bylaw 2020 – 340); the permit will be based on an approved TCR and made available at or near plan approval.
3. The Planning Forester from Planning and Growth Management as well as foresters from Forestry Services will review the submitted TCR
 - a. If tree removal is required, both municipal and privately-owned trees will be addressed in a single permit issued through the Planning Forester
 - b. Compensation may be required for city owned trees – if so, it will need to be paid prior to the release of the tree permit
4. The TCR must list all trees on site, as well as off-site trees if the CRZ extends into the developed area, by species, diameter and health condition
5. Please identify trees by ownership – private onsite, private on adjoining site, city owned, co-owned (trees on a property line)

6. The TCR must list all trees on adjacent sites if they have a critical root zone that extends onto the development site
7. If trees are to be removed, the TCR must clearly show where they are, and document the reason they cannot be retained
8. All retained trees must be shown and all retained trees within the area impacted by the development process must be protected as per City guidelines available at [Tree Protection Specification](#) or by searching Ottawa.ca
 - a. the location of tree protection fencing must be shown on a plan
 - b. show the critical root zone of the retained trees
 - c. if excavation will occur within the critical root zone, please show the limits of excavation
9. The City encourages the retention of healthy trees; if possible, please seek opportunities for retention of trees that will contribute to the design/function of the site.
10. For more information on the process or help with tree retention options, contact Mark Richardson mark.richardson@ottawa.ca or on [City of Ottawa](#)

LP tree planting requirements:

For additional information on the following please contact adam.palmer@Ottawa.ca

Minimum Setbacks

- Maintain 1.5m from sidewalk or MUP/cycle track.
- Maintain 2.5m from curb
- Coniferous species require a minimum 4.5m setback from curb, sidewalk or MUP/cycle track/pathway.
- Maintain 7.5m between large growing trees, and 4m between small growing trees. Park or open space planting should consider 10m spacing.
- Adhere to Ottawa Hydro's planting guidelines (species and setbacks) when planting around overhead primary conductors.

Tree specifications

- Minimum stock size: 50mm tree caliper for deciduous, 200cm height for coniferous.
- Maximize the use of large deciduous species wherever possible to maximize future canopy coverage
- Tree planting on city property shall be in accordance with the City of Ottawa's Tree Planting Specification; and include watering and warranty as described in the specification (can be provided by Forestry Services).
- Plant native trees whenever possible
- No root barriers, dead-man anchor systems, or planters are permitted.
- No tree stakes unless necessary (and only 1 on the prevailing winds side of the tree)

Hard surface planting

- Curb style planter is highly recommended
- No grates are to be used and if guards are required, City of Ottawa standard (which can be provided) shall be used.
- Trees are to be planted at grade

Soil Volume

- Please ensure adequate soil volumes are met:

Tree Type/Size	Single Tree Soil Volume (m3)	Multiple Tree Soil Volume (m3/tree)
Ornamental	15	9
Columnar	15	9
Small	20	12
Medium	25	15
Large	30	18
Conifer	25	15

Please note that these soil volumes are not applicable in cases with Sensitive Marine Clay.

Sensitive Marine Clay

- Please follow the City's 2017 Tree Planting in Sensitive Marine Clay guidelines

Other

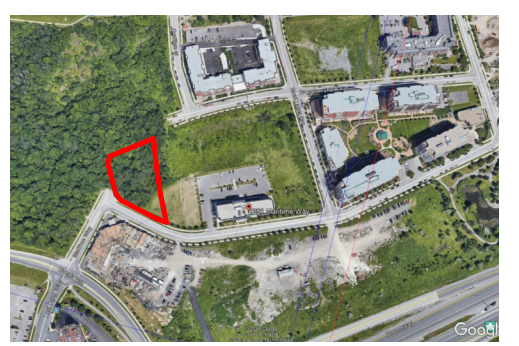
Please refer to the links to the [guide to preparing studies and plans](#) and [development application fees](#) for general information. Additional information is available related to [building permits](#), [development charges](#), and [the Accessibility Design Standards](#). Be aware that other fees and permits may be required, outside of the development review process. You may obtain background drawings by contacting informationcentre@ottawa.ca.

These pre-consultation comments are valid for one year. If you submit a development application(s) after this time, you may be required to meet for another pre-consultation meeting and/or the submission requirements may change. You are as well encouraged to contact us for a follow-up meeting if the plan/concept will be further refined.

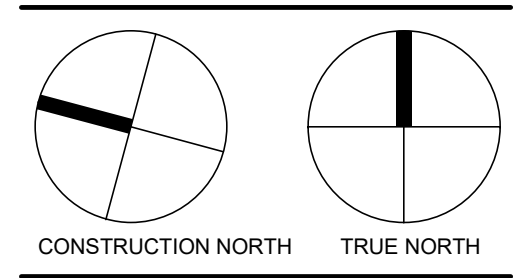
Please do not hesitate to contact me if you have any questions.

Regards,
Molly

NO.	ISSUED	DATE
1	SITE PLAN APPROVAL	2022.01.19



THIS SITE PLAN IS BASED UPON AND MUST BE READ IN CONJUNCTION WITH THE REGISTERED PLAN CHAMBERLAIN ARCHITECT SERVICES LIMITED ACCEPTS NO RESPONSIBILITY FOR THE ACCURACY, OR COMPLETENESS OF THE DATA SUPPLIED AND SUCH DATA IS NOT INCLUDED UNDER SEALS OF CERTIFICATION IF ANY.
DO NOT SCALE DRAWINGS. USE ONLY DRAWINGS MARKED "ISSUED FOR CONSTRUCTION". VERIFY CONFIGURATIONS AND DIMENSIONS ON SITE BEFORE BEGINNING WORK. NOTIFY ARCHITECT IMMEDIATELY OF ANY ERRORS, OMISSIONS OR DISCREPANCIES.
CHAMBERLAIN ARCHITECT SERVICES LIMITED AND CHAMBERLAIN CONSTRUCTION SERVICES LIMITED HAVE SIMILAR OWNERSHIP.
CHAMBERLAIN ARCHITECT SERVICES LIMITED HAS COPYRIGHT. CONSTRUCTING A SUBSTANTIALLY SIMILAR BUILDING WITHOUT PERMISSION MAY INFRINGE THE COPYRIGHT OWNERS RIGHTS. MAKING MINOR CHANGES TO PLANS DOES NOT NECESSARILY AVOID COPYRIGHT INFRINGEMENT. INNOCENT INFRINGEMENT IS NOT A DEFENSE TO COPYRIGHT INFRINGEMENT. ©
SEAL



**KANATA HAMPTON
INN & SUITES**

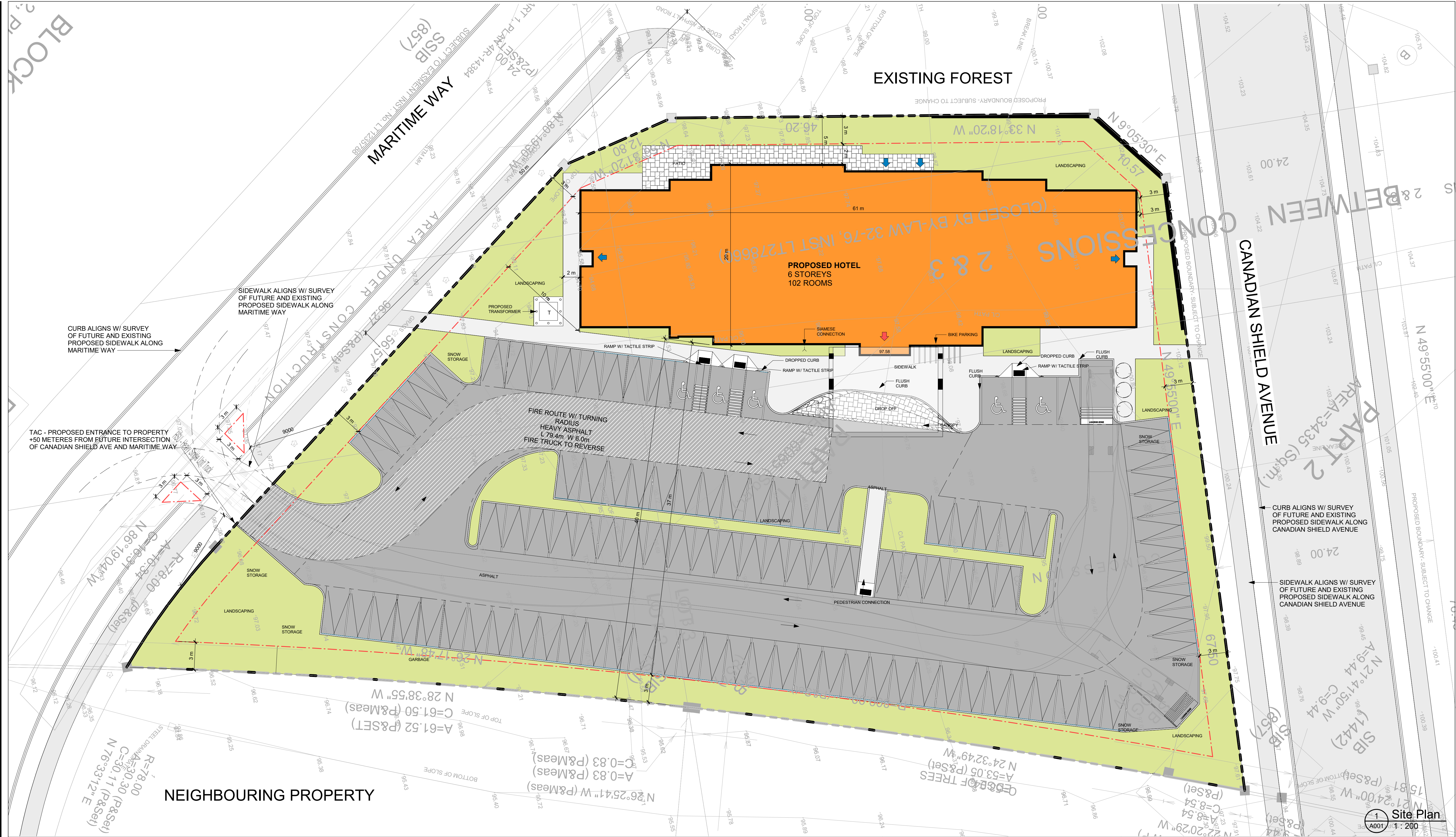
1305 MARITIME WAY,
KANATA, ON

SHEET NAME

SITE PLAN

START DATE
SEPT 19, 2019
DRAWN BY
LGJ, DM, MOR,NAL
CHECKED BY
SM
SCALE
As indicated
PROJECT NO.
117079
DRAWING

A001



GENERAL PROVISIONS			PARKING REQUIREMENTS			SITE STATISTICS (ACRES)			PARKING SCHEDULE			NOTES:			PROPOSED BUILDING			SIAMSE CONNECTION			MH			MANHOLE																				
ZONE MCS H[35] – 200 - 250 CONSOLIDATION – PART 10 MIXED USE			COUNT			DESCRIPTION			AREA (SM)			AREA (SF)			PERCENTAGE			TYPE			DESCRIPTION			COUNT			LANDSCAPE			LIGHT STANDARD			CB			CATCHBASIN								
OTTAWA ZONING BY-LAW NO. 2017-295			• HOTEL			BUILDING FOOTPRINT			1074.13 m²			11562 ft²			17.7%			ACCESSIBLE STALL			5.2m x 3.6m			5																				
LEGAL DESCRIPTION			= 1 BEDROOM = 1.0 PARKING SPOT			BUILDING FOOTPRINT			1074.13 m²			11562 ft²			17.7%			TYPICAL STALL			5.2m x 2.6m			97																				
KANATA AVENUE			= 102 BEDROOM															TOTAL						102																				
PIN 04507-0828			= 102 PARKING SPOTS			HARD LANDSCAPE												LOADING			3.5m x 7.0m			2																				
PART 2, PLAN 4R-9182			TOTAL PARKING REQUIRED = 102 PARKING SPOTS			ASHPALT			2890.53 m²			31113 ft²			47.6%			BIKE - HORIZONTAL			1.8 x 0.6m			7																				
*NOTE: BETWEEN CONCESSIONS 2 & 3			SIZES:			CURB			70.46 m²			758 ft²			1.2%																													
			• TYPICAL PARKING			PAVER			124.39 m²			1339 ft²			2.0%																													
			• ACCESSIBLE PARKING			SIDEWALK			382.02 m²			4112 ft²			6.3%																													
			= TYPE A : 3.6 X 5.2						3467.41 m²			37323 ft²			57.1%																													
ZONING DATA			REQUIRED			PROVIDED			SOFT LANDSCAPE																																			
LOT WIDTH			NONE			NONE			LANDSCAPE			1531.53 m²			16485 ft²			25.2%																										
LOT AREA			NONE			6073.9 SQM						1531.53 m²			16485 ft²			25.2%																										
FSI			NONE			96%			Grand total: 8			6073.06 m²			65370 ft²			100.0%																										
MIN. SETBACKS																																												
• FRONT YARD			NONE			3m																																						
• REAR YARD			NONE			3m																																						
• INTERIOR SIDE YARD			3.5m			5m																																						
• CORNER SIDE YARD			NONE			NONE																																						
LANDSCAPE BUFFER																																												
• NOT ABUTTING A STREET			1.5m			3.0m																																						
• ABUTTING A STREET			3.0m			3.0m																																						
BUILDING HEIGHT			35m			20.93m																																						

PARKING REQUIREMENTS			SITE STATISTICS (ACRES)			PARKING SCHEDULE			NOTES:			PROPOSED BUILDING			SIAMSE CONNECTION			MH			MANHOLE																	
COUNT			DESCRIPTION			AREA (SM)			AREA (SF)			PERCENTAGE			TYPE			DESCRIPTION			COUNT			LANDSCAPE			LIGHT STANDARD			CB			CATCHBASIN					
• HOTEL			BUILDING FOOTPRINT			1074.13 m²			11562 ft²			17.7%			ACCESSIBLE STALL			5.2m x 3.6m			5																	
= 1 BEDROOM = 1.0 PARKING SPOT			BUILDING FOOTPRINT			1074.13 m²			11562 ft²			17.7%			TYPICAL STALL			5.2m x 2.6m			97																	
= 102 BEDROOM															TOTAL						102																	
= 102 PARKING SPOTS			HARD LANDSCAPE												LOADING			3.5m x 7.0m			2																	
TOTAL PARKING REQUIRED = 102 PARKING SPOTS			ASHPALT			2890.53 m²			31113 ft²			47.6%			BIKE - HORIZONTAL			1.8 x 0.6m			7																	
SIZES:			CURB			70.46 m²			758 ft²			1.2%																										
• TYPICAL PARKING			PAVER			124.39 m²			1339 ft²			2.0%																										
= 2.6 X 5.2			SIDEWALK			382.02 m²			4112 ft²			6.3%																										
• ACCESSIBLE PARKING						3467.41 m²			37323 ft²			57.1%																										
= TYPE A : 3.6 X 5.2			SOFT LANDSCAPE																																			
*NOTE: 10m MIN FRONT YARD & CORNER SIDE YARD			LANDSCAPE			1531.53 m²			16485 ft²			25.2%																										
SETBACK FOR SURFACE PARKING						1531.53 m²			16485 ft²			25.2%																										
			Grand total: 8			6073.06 m²			65370 ft²			100.0%																										

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APPENDIX C WATERMAIN CALCULATIONS

McINTOSH PERRY

CO-18-0534 - 1305 Maritime Way - Water Demands

Project:	1305 Maritime Way
Project No.:	CO-18-0534
Designed By:	FV
Checked By:	AG
Date:	February 10, 2022
Site Area:	0.61 gross ha

Commercial

1-Bed Hotel Room	40 rooms	1	bed/room
2-Bed Hotel Room	62 rooms	2	bed/room
Total Beds	164 beds	225	L/(bed-space/d)
Office Space, Fitness Centre, Meeting Rooms	0.04 ha	28000	L/gross ha/d

AVERAGE DAILY DEMAND

DEMAND TYPE	AMOUNT	UNITS
Residential	280	L/c/d
Industrial - Light	35,000	L/gross ha/d
Industrial - Heavy	55,000	L/gross ha/d
Shopping Centres	2,500	L/(1000m² /d)
Hospital	900	L/(bed/day)
Schools	70	L/(Student/d)
Trailer Park with no Hook-Ups	340	L/(space/d)
Trailer Park with Hook-Ups	800	L/(space/d)
Campgrounds	225	L/(campsite/d)
Mobile Home Parks	1,000	L/(Space/d)
Motels	150	L/(bed-space/d)
Hotels	225	L/(bed-space/d)
Tourist Commercial	28,000	L/gross ha/d
Other Commercial	28,000	L/gross ha/d
AVERAGE DAILY DEMAND	Residential	0.00 L/s
	Commerical/Industrial/ nstitutional	0.44 L/s

MAXIMUM DAILY DEMAND

DEMAND TYPE	AMOUNT	UNITS
Residential	9.5	x avg. day L/c/d
Industrial	1.5	x avg. day L/gross ha/d
Commercial	1.5	x avg. day L/gross ha/d
Institutional	1.5	x avg. day L/gross ha/d
MAXIMUM DAILY DEMAND	Residential	0.00 L/s
	Commerical/Industrial/ nstitutional	0.66 L/s

MAXIMUM HOUR DEMAND

DEMAND TYPE	AMOUNT	UNITS
Residential	14.3	x avg. day L/c/d
Industrial	1.8	x max. day L/gross ha/d
Commercial	1.8	x max. day L/gross ha/d
Institutional	1.8	x max. day L/gross ha/d
MAXIMUM HOUR DEMAND	Residential	0.00 L/s
	Commerical/Industrial/ nstitutional	1.19 L/s

WATER DEMAND DESIGN FLOWS PER UNIT COUNT

CITY OF OTTAWA - WATER DISTRIBUTION GUIDELINES, JULY 2010

AVERAGE DAILY DEMAND	0.44	L/s
MAXIMUM DAILY DEMAND	0.66	L/s
MAXIMUM HOUR DEMAND	1.19	L/s

McINTOSH PERRY

CO-18-0534 - 1305 Maritime Way - Fire Underwriters Survey

Project: 1305 Maritime Way
Project No.: CO-18-0534
Designed By: FV
Checked By: AG
Date: February 10, 2022

From the Fire Underwriters Survey (1999)

From Part II – Guide for Determination of Required Fire Flow Copyright I.S.O.:
Updated per City of Ottawa Technical Bulletin ISTB-2018-02

A. BASE REQUIREMENT (Rounded to the nearest 1000 L/min)

F = 220 x C x √A Where:

F = Required fire flow in liters per minute

C = Coefficient related to the type of construction.

A = The total floor area in square meters (including all storey's, but excluding basements at least 50 percent below grade) in the building being considered.

Construction Type Non-Combustible Construction

C

0.8

A 5,791.0 m²

Calculated Fire Flow

13,393.4 L/min

13,000.0 L/min

B. REDUCTION FOR OCCUPANCY TYPE (No Rounding)

From note 2, Page 18 of the Fire Underwriter Survey:

Limited Combustible

-15%

Fire Flow

11,050.0 L/min

C. REDUCTION FOR SPRINKLER TYPE (No Rounding)

Fully Supervised Sprinklered

-50%

Reduction

-5,525.0 L/min

D. INCREASE FOR EXPOSURE (No Rounding)

	Separation Distance (m)	Cons. of Exposed Wall	Length Exposed Adjacent Wall (m)	Height (Stories)	Length- Height Factor	
Exposure 1	>45	Non-Combustible	66	6	396.0	0%
Exposure 2	>45	#VALUE!	16.1	5	80.5	0%
Exposure 3	30.1 to 45	Non-Combustible	56.8	7	397.6	5%
Exposure 4	>45	Non-Combustible	77.4	5	387.0	0%
% Increase*						5%

Increase*

552.5 L/min

E. Total Fire Flow (Rounded to the Nearest 1000 L/min)

Fire Flow

6,077.5 L/min

Fire Flow Required**

6,000.0 L/min

*In accordance with Part II, Section 4, the Increase for separation distance is not to exceed 75%

**In accordance with Section 4 the Fire flow is not to exceed 45,000 L/min or be less than 2,000 L/min

Hydrant Coverage Figure



APPENDIX D
SANITARY CALCULATIONS

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CP-18-0534 - 1305 Maritime Way - Sanitary Demands

Project:	1305 Maritime Way
Project No.:	CP-18-0534
Designed By:	R.R.R.
Checked By:	A.J.G.
Date:	11/12/2021

Site Area	0.61	Gross ha
Duplex	0	2.30 Persons per unit
Apartment	0	1.80 Persons per unit
Total Population	0	Persons
Commercial Area	0.00	m ²
Amenity Space	410.00	m ²
Hotel Beds	164	Beds

DESIGN PARAMETERS

Institutional/Commercial Peaking Factor	1.5	*Check technical bulleting (Either use 1.0 or 1.5)
Residential Peaking Factor	3.80	* Using Harmon Formula = $1 + (14 / (4 + P^{0.5})) * 0.8$ where P = population in thousands, Harmon's Correction Factor = 0.8
Mannings coefficient (n)	0.013	
Demand (per capita)	280	L/day
Infiltration allowance	0.33	L/s/Ha

EXTRANEIOUS FLOW ALLOWANCES

Infiltration / Inflow	Flow (L/s)
Dry	0.03
Wet	0.17
Total	0.20

AVERAGE DAILY DEMAND

DEMAND TYPE	AMOUNT	UNITS	POPULATION / AREA	Flow (L/s)
Residential	280	L/c/d	0	0.00
Industrial - Light**	35,000	L/gross ha/d		0.00
Industrial - Heavy**	55,000	L/gross ha/d		0.00
Commercial / Amenity	2,800	L/(1000m ² /d)	410.00	0.01
Hospital	900	L/(bed/day)		0.00
Schools	70	L/(Student/d)		0.00
Trailer Parks no Hook-Ups	340	L/(space/d)		0.00
Trailer Park with Hook-Ups	800	L/(space/d)		0.00
Campgrounds	225	L/(campsite/d)		0.00
Mobile Home Parks	1,000	L/(Space/d)		0.00
Motels	150	L/(bed-space/d)		0.00
Hotels	225	L/(bed-space/d)	164	0.43
Office	75	L/7.0m ² /d		0.00
Tourist Commercial	28,000	L/gross ha/d		0.00
Other Commercial	28,000	L/gross ha/d		0.00

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AVERAGE RESIDENTIAL FLOW	0.00	L/s
PEAK RESIDENTIAL FLOW	0.00	L/s
AVERAGE ICI FLOW	0.44	L/s
PEAK INSTITUTIONAL/COMMERCIAL FLOW	0.66	L/s
PEAK INDUSTRIAL FLOW	0.00	L/s
TOTAL PEAK ICI FLOW	0.66	L/s

TOTAL SANITARY DEMAND

TOTAL ESTIMATED AVERAGE DRY WEATHER FLOW	0.47	L/s
TOTAL ESTIMATED PEAK DRY WEATHER FLOW	0.69	L/s
TOTAL ESTIMATED PEAK WET WEATHER FLOW	0.86	L/s

** PEAK INDUSTRIAL FLOW PER CITY OF OTTAWA SEWER DESIGN GUIDELINES APPENDIX 4B

SANITARY SEWER DESIGN SHEET

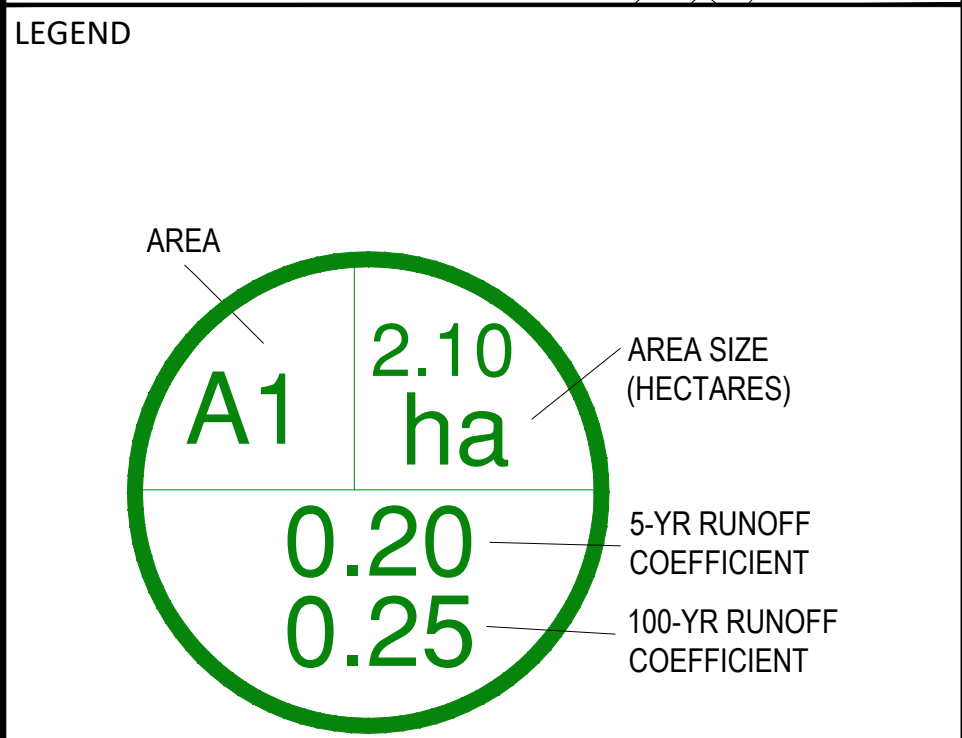
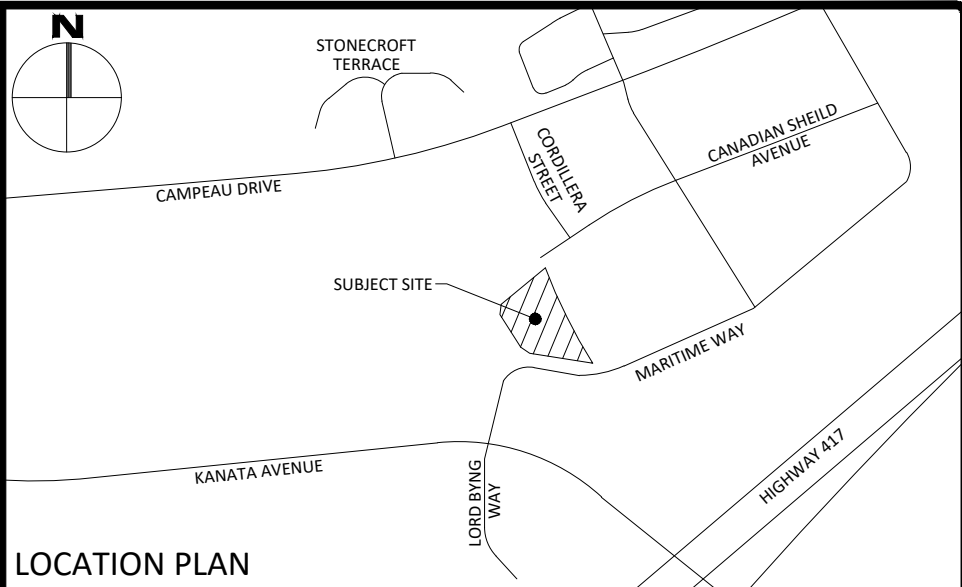
PROJECT: 6-Storey Hotel
LOCATION: 1305 Martitime Way
CLIENT: Silver Hotels (Kanata) Inc.

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[illegible]

APPENDIX E
PRE-DEVELOPMENT DRAINAGE PLAN

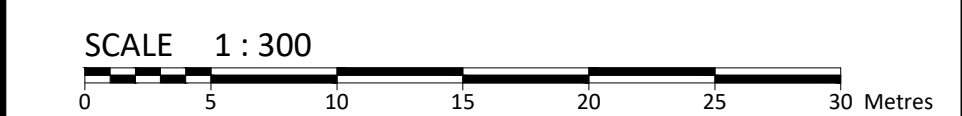
FILENAME: I:\Ottawa\01 Project - Proposed\2018 Job\CPDR\18-0534 - Chamberlain_Hampton Inn_1305 Maritime Way\CDIA12 - Drawing\DCP-18-0534 - Presentation.dwg
LAST SAVED: Thursday, February 10, 2022 LAST SAVED BY: rrbineau
LAST PLOTTED: Thursday, February 10, 2022 C:\FILE USED: ----



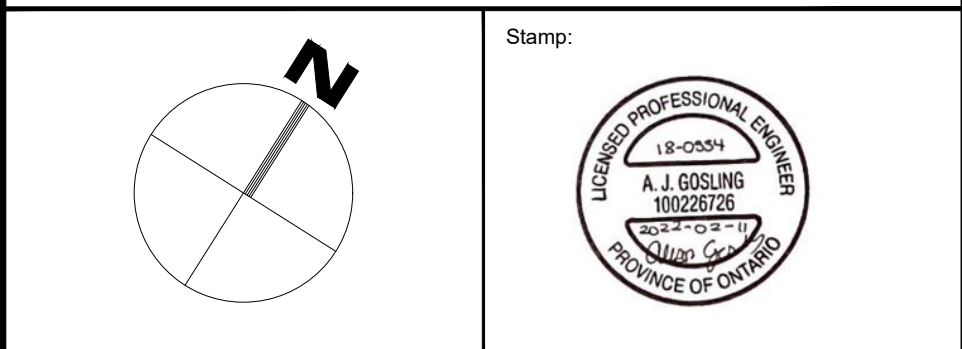
FOR REVIEW ONLY
NOT FOR CONSTRUCTION

01	ISSUED FOR REVIEW	FEB 11, 2022
No.	Revisions	Date

Check and verify all dimensions before proceeding with the work Do not scale drawings



McINTOSH PERRY
115 Walgreen Road, RR3, Carp, ON K0A 1L0
Tel: 613-836-2184 Fax: 613-836-3742
www.mcintoshperry.com



Client: **SILVER HOTELS (KANATA) INC**
100 DIDSBURY ROAD #77
OTTAWA, ON K2T 0C2

Project: **PROPOSED 6-STOREY HOTEL**
1305 MARITIME WAY
OTTAWA, ON

Drawing Title: **PRE-DEVELOPMENT DRAINAGE PLAN**

Scale: 1:300	Project Number: CCO-18-0534
Drawn By: R.R.R.	
Checked By: A.J.G.	Drawing Number:
Designed By: A.J.G.	PRE

APPENDIX F
POST-DEVELOPMENT DRAINAGE PLAN

APPENDIX G
STORMWATER MANAGEMENT CALCULATIONS

McINTOSH PERRY

CCO-18-0534 - 1305 Maritime Way - Runoff Calculations

1 of 7

Pre-Development Runoff Coefficient

Drainage Area	Area (ha)	Impervious Area (m ²)	C	Gravel Area (m ²)	C	Pervious Area (m ²)	C	C _{AVG} 2/5-Year	C _{AVG} 100-Year
A1	0.607	0.00	0.90	0.00	0.60	6,073.56	0.20	0.20	0.25

Pre-Development Runoff Calculations

Drainage Area	Area (ha)	C 5-Year	C 100-Year	Tc (min)	I (mm/hr)		Q (L/s)	
					5-Year	100-Year	5-Year	100-Year
A1	0.607	0.20	0.25	20	70.3	120.0	23.72	50.63
Total	0.607						23.72	50.63

Post-Development Runoff Coefficient

Drainage Area	Area (ha)	Impervious Area (m ²)	C	Gravel Area (m ²)	C	Pervious Area (m ²)	C	C _{AVG} 2/5-Year	C _{AVG} 100-Year
B1	0.107	1,069.83	0.90	0.00	0.60	0.00	0.20	0.90	1.00
B2	0.377	3,313.55	0.90	0.00	0.60	455.04	0.20	0.82	0.91
B3	0.051	113.91	0.90	0.00	0.60	400.72	0.20	0.35	0.42
B4	0.072	55.41	0.90	0.00	0.60	665.10	0.20	0.25	0.31

Post-Development Runoff Calculations

Drainage Area	Area (ha)	C 2/5-Year	C 100-Year	Tc (min)	I (mm/hr)		Q (L/s)	
					5-Year	100-Year	5-Year	100-Year
B1	0.107	0.90	1.00	10	104.2	178.6	27.89	53.11
B2	0.377	0.82	0.91	10	104.2	178.6	89.02	170.13
B3	0.051	0.35	0.42	10	104.2	178.6	5.29	10.63
B4	0.072	0.25	0.31	10	104.2	178.6	5.30	11.00
Total	0.607						127.50	244.87

Required Restricted Flow

Drainage Area	Area (ha)	C 5-Year	Tc (min)	I (mm/hr)	Q (L/s)
				5-Year	5-Year
A1	0.607	0.80	20	70.3	94.89
Total	0.607				94.89

Post-Development Restricted Runoff Calculations

Drainage Area	Unrestricted Flow (L/s)		Restricted Flow (L/s)		Storage Required (m ³)		Storage Provided (m ³)	
	5-Year	100-Year	5-Year	100-Year	5-Year	100-Year	5-Year	100-Year
B1	27.89	53.11	1.76	3.28	25.68	48.48	28.08	52.15
B2	89.02	170.13	42.47	42.88	27.93	85.69	32.49	90.13
B3	5.29	10.63	5.29	10.63				
B4	5.30	11.00	5.30	11.00				
Total	127.50	244.87	54.82	67.79	53.61	134.17	60.57	142.28

Restricted -
Roof Drains
Restricted -
CBMH4

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CCO-18-0534 - 1305 Maritime Way - Runoff Calculations

2 of 7

Storage Requirements for Area B1

5-Year Storm Event

Tc (min)	I (mm/hr)	B1 Runoff (L/s)	Allowable Outflow (L/s)	Runoff to be Stored (L/s)	Storage Required (m ³)
10	104.2	27.89	1.76	26.13	15.68
20	70.3	18.80	1.76	17.04	20.45
30	53.9	14.43	1.76	12.67	22.81
40	44.2	11.83	1.76	10.07	24.16
50	37.7	10.08	1.76	8.32	24.96
60	32.9	8.82	1.76	7.06	25.41
70	29.4	7.86	1.76	6.10	25.63
80	26.6	7.11	1.76	5.35	25.68
90	24.3	6.50	1.76	4.74	25.60
100	22.4	6.00	1.76	4.24	25.43

Maximum Storage Required 5-Year (m ³) =	25.68
---	-------

100-Year Storm Event

Tc (min)	I (mm/hr)	B1 Runoff (L/s)	Allowable Outflow (L/s)	Runoff to be Stored (L/s)	Storage Required (m ³)
10	178.6	53.11	3.28	49.83	29.90
20	120.0	35.67	3.28	32.39	38.87
30	91.9	27.32	3.28	24.04	43.28
40	75.1	22.35	3.28	19.07	45.77
50	64.0	19.02	3.28	15.74	47.22
60	55.9	16.62	3.28	13.34	48.04
70	49.8	14.81	3.28	11.53	48.42
80	45.0	13.38	3.28	10.10	48.48

Maximum Storage Required 100-Year (m ³) =	48.48
---	-------

Storage Occupied In Area B1

5-Year Storm Event

Roof Storage			
Location	Area*	Depth	Volume (m ³)
Roof	802.37	0.035	28.08
		Total	28.08

Storage Available (m ³) =	28.08
Storage Required (m ³) =	25.68

100-Year Storm Event

Roof Storage			
Location	Area*	Depth	Volume (m ³)
Roof	802.37	0.065	52.15
		Total	52.15

Storage Available (m ³) =	52.15
Storage Required (m ³) =	48.48

*Storage area is 75% of the total roof area

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CCO-18-0534 - 1305 Maritime Way - Runoff Calculations

3 of 7

Roof Drain Flow (B1)

Roof Drains Summary		
Type of Control Device	Watts Drainage - Accutrol Weir	
Number of Roof Drains	4	
	5-Year	100-Year
Rooftop Storage (m ³)	28.08	52.15
Storage Depth (m)	0.035	0.065
Flow (Per Roof Drain) (L/s)	0.44	0.82
Total Flow (L/s)	1.76	3.28

Flow Rate Vs. Build-Up (One Weir)	
Depth (mm)	Flow (L/s)
15	0.19
20	0.25
25	0.32
30	0.38
35	0.44
40	0.50
45	0.57
50	0.63
55	0.69

*Roof Drain model to be Accutrol Weirs, See attached sheets

*Roof Drain Flow information taken from Watts Drainage website

CALCULATING ROOF FLOW EXAMPLES

2 roof drains during a 5 year storm
elevation of water = 30mm
Flow leaving 2 roof drains = (2 x 0.36 L/s) = 0.72 L/s

2 roof drains during a 100 year storm
elevation of water = 45mm
Flow leaving 2 roof drains = (2 x 0.54 L/s) = 1.08 L/s

Roof Drain Flow		
	Flow (l/s)	Storage Depth (mm)
5-Year	0.19	15
	0.25	20
	0.32	25
	0.38	30
	0.44	35
	0.50	40
	0.57	45
	0.63	50
	0.69	55
	0.76	60
100-Year	0.82	65
	0.88	70
	0.95	75
	1.01	80
	1.07	85
	1.13	90
	1.20	95
	1.26	100
	1.32	105
	1.39	110
	1.45	115
	1.51	120
	1.58	125
	1.64	130
	1.70	135
	1.76	140
	1.83	145
	1.89	150

Note: The flow leaving through a restricted roof drain is based on flow vs. head information

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CCO-18-0534 - 1305 Maritime Way - Runoff Calculations

4 of 7

Storage Requirements for Area B2

5-Year Storm Event

Tc	I	B1 Runoff (L/s)	Allowable Outflow (L/s)	Runoff to be Stored (L/s)	Storage Required (m ³)
(min)	(min)				
10	104.2	89.0	42.47	46.55	27.93
12	94.7	80.9	42.47	38.43	27.67
14	86.9	74.3	42.47	31.80	26.71
16	80.5	68.7	42.47	26.27	25.22
18	75.0	64.1	42.47	21.58	23.31
20	70.3	60.0	42.47	17.55	21.06
22	66.1	56.5	42.47	14.04	18.54

Maximum Storage Required 5-Year (m³) = 27.93

100-Year Storm Event

Tc	I	B1 Runoff (L/s)	Allowable Outflow (L/s)	Runoff to be Stored (L/s)	Storage Required (m ³)
(min)	(min)				
10	178.6	170.1	42.88	127.25	76.35
15	142.9	136.1	42.88	93.27	83.94
20	120.0	114.3	42.88	71.41	85.69
25	103.8	98.9	42.88	56.06	84.10
30	91.9	87.5	42.88	44.65	80.37
35	82.6	78.7	42.88	35.80	75.18
40	75.1	71.6	42.88	28.72	68.92

Maximum Storage Required 100-Year (m³) = 85.69

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CP-18-0534 - 1305 Maritime Way - Runoff Calculations

5 of 7

Storage Occupied In Area B2

5-Year Storm Event Storage Summary

Water Elev. (m) =		97.19			
Structure	T/G	INV. (out)	Head (m)	Depth (m)	Volume (m ³)
CB2	97.00	93.70	3.34	0.19	7.9
CBMH3	97.00	93.54	3.50	0.19	10.7
CBMH4	97.00	93.00	4.04	0.19	13.9

Storage Available (m ³) =	32.5	*Available Storage Calculated in AutoCAD
Storage Required (m ³) =	27.9	

100-Year Storm Event Storage Summary

Water Elev. (m) =		97.27			
Structure	T/G	INV. (out)	Head (m)	Depth (m)	Volume (m ³)
CB2	97.00	93.70	3.42	0.27	20.6
CBMH3	97.00	93.54	3.58	0.27	30.0
CBMH4	97.00	93.00	4.12	0.27	39.6

Storage Available (m ³) =	90.1	*Available Storage calculated from AutoCAD
Storage Required (m ³) =	85.7	

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CCO-21-3934 - 333 Montreal Road - Runoff Calculations

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For Orifice Flow, C= 0.6
For Weir Flow, C= 3.33

	Orifice 1	Orifice 2	Weir 1	Weir 2
invert elevation	93.00			
center of crest elevation	93.05			
orifice width / weir length	100 mm			
orifice height				
orifice area (m ²)	0.008	0.000		

Elevation Discharge Table - Storm Routing

Elevation (m)	Orifice 1 H [m]	Orifice 1 Q [m ³ /s]	Orifice 2 H [m]	Orifice 2 Q [m ³ /s]	Weir 1 H [m]	Weir 1 Q [m ³ /s]	Weir 2 H [m]	Weir 2 Q [m ³ /s]	Total Q [l/s]
93.00	x	x							0.00
93.01	x	x							0.00
93.02	x	x							0.00
93.03	x	x							0.00
96.99	3.94	0.041							41.43
97.00	3.95	0.041							41.48
97.01	3.96	0.042							41.54
97.02	3.97	0.042							41.59
97.03	3.98	0.042							41.64
97.04	3.99	0.042							41.69
97.05	4.00	0.042							41.75
97.06	4.01	0.042							41.80
97.07	4.02	0.042							41.85
97.08	4.03	0.042							41.90
97.09	4.04	0.042							41.95
97.10	4.05	0.042							42.01
97.11	4.06	0.042							42.06
97.12	4.07	0.042							42.11
97.13	4.08	0.042							42.16
97.14	4.09	0.042							42.21
97.15	4.10	0.042							42.27
97.16	4.11	0.042							42.32
97.17	4.12	0.042							42.37
97.18	4.13	0.042							42.42
97.19	4.14	0.042							42.47
97.20	4.15	0.043							42.52
97.21	4.16	0.043							42.57
97.22	4.17	0.043							42.62
97.23	4.18	0.043							42.68
97.24	4.19	0.043							42.73
97.25	4.20	0.043							42.78
97.26	4.21	0.043							42.83
97.27	4.22	0.043							42.88
97.28	4.23	0.043							42.93
97.29	4.24	0.043							42.98
97.30	4.25	0.043							43.03

Notes: 1. For Orifice Flow, User is to Input an Elevation Higher than Crown of Orifice.

2. Orifice Equation: $Q = cA(2gh)^{1/2}$

3. Weir flow calculated in Bentley's FlowMaster - Trapezoidal Channel at 0.1%, 3:1 side slopes, roughness coeff. Of 0.035

4. These Computations Do Not Account for Submergence Effects Within the Pond Riser.

5. H for orifice equations is depth of water above the centroid of the orifice.

6. H for weir equations is depth of water above the weir crest.

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CCO-18-0534 - 1305 Maritime Way - Runoff Calculations

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Time of Concentration Pre-Development

Drainage Area ID	Sheet Flow Distance (m)	Slope of Land (%)	Tc (min) (5-Year)	Tc (min) (100-Year)
A1	26	1.76	12	3

*Therefore, a Tc of 10 can be used

$$T_c = (3.26(1.1 - c)L^{0.5}/S^{0.33})$$

c= Balanced Runoff Coefficient

L= Length of Drainage Area

S= Average Slope of Watershed

APPENDIX H
CITY OF OTTAWA DESIGN CHECKLIST

4. Development Servicing Study Checklist

The following section describes the checklist of the required content of servicing studies. It is expected that the proponent will address each one of the following items for the study to be deemed complete and ready for review by City of Ottawa Infrastructure Approvals staff.

The level of required detail in the Servicing Study will increase depending on the type of application. For example, for Official Plan amendments and re-zoning applications, the main issues will be to determine the capacity requirements for the proposed change in land use and confirm this against the existing capacity constraint, and to define the solutions, phasing of works and the financing of works to address the capacity constraint. For subdivisions and site plans, the above will be required with additional detailed information supporting the servicing within the development boundary.

4.1 General Content

Criteria	Location (if applicable)
<input type="checkbox"/> Executive Summary (for larger reports only).	N/A
<input type="checkbox"/> Date and revision number of the report.	On Cover
<input type="checkbox"/> Location map and plan showing municipal address, boundary, and layout of proposed development.	Appendix A
<input type="checkbox"/> Plan showing the site and location of all existing services.	Site Servicing Plan (C102)
<input type="checkbox"/> Development statistics, land use, density, adherence to zoning and official plan, and reference to applicable subwatershed and watershed plans that provide context to which individual developments must adhere.	1.1 Purpose 1.2 Site Description 6.0 Stormwater Management
<input type="checkbox"/> Summary of pre-consultation meetings with City and other approval agencies.	Appendix B
<input type="checkbox"/> Reference and confirm conformance to higher level studies and reports (Master Servicing Studies, Environmental Assessments, Community Design Plans), or in the case where it is not in conformance, the proponent must provide justification and develop a defensible design criteria.	1.1 Purpose 1.2 Site Description 6.0 Stormwater Management
<input type="checkbox"/> Statement of objectives and servicing criteria.	3.0 Pre-Consultation Summary

<input type="checkbox"/> Identification of existing and proposed infrastructure available in the immediate area.	N/A
<input type="checkbox"/> Identification of Environmentally Significant Areas, watercourses and Municipal Drains potentially impacted by the proposed development (Reference can be made to the Natural Heritage Studies, if available).	Site Grading Plan (C101)
<input type="checkbox"/> Concept level master grading plan to confirm existing and proposed grades in the development. This is required to confirm the feasibility of proposed stormwater management and drainage, soil removal and fill constraints, and potential impacts to neighbouring properties. This is also required to confirm that the proposed grading will not impede existing major system flow paths.	N/A
<input type="checkbox"/> Identification of potential impacts of proposed piped services on private services (such as wells and septic fields on adjacent lands) and mitigation required to address potential impacts.	N/A
<input type="checkbox"/> Proposed phasing of the development, if applicable.	N/A
<input type="checkbox"/> Reference to geotechnical studies and recommendations concerning servicing.	Section 2.0 Background Studies, Standards and References
<input type="checkbox"/> All preliminary and formal site plan submissions should have the following information: <ul style="list-style-type: none"> ○ Metric scale ○ North arrow (including construction North) ○ Key plan ○ Name and contact information of applicant and property owner ○ Property limits including bearings and dimensions ○ Existing and proposed structures and parking areas ○ Easements, road widening and rights-of-way ○ Adjacent street names 	Site Grading Plan (C101)

4.2 Development Servicing Report: Water

Criteria	Location (if applicable)
<input type="checkbox"/> Confirm consistency with Master Servicing Study, if available	N/A
<input type="checkbox"/> Availability of public infrastructure to service proposed development	N/A
<input type="checkbox"/> Identification of system constraints	N/A
<input type="checkbox"/> Identify boundary conditions	Appendix C
<input type="checkbox"/> Confirmation of adequate domestic supply and pressure	N/A
<input type="checkbox"/> Confirmation of adequate fire flow protection and confirmation that fire flow is calculated as per the Fire Underwriter's Survey. Output should show available fire flow at locations throughout the development.	Appendix C
<input type="checkbox"/> Provide a check of high pressures. If pressure is found to be high, an assessment is required to confirm the application of pressure reducing valves.	N/A
<input type="checkbox"/> Definition of phasing constraints. Hydraulic modeling is required to confirm servicing for all defined phases of the project including the ultimate design	N/A
<input type="checkbox"/> Address reliability requirements such as appropriate location of shut-off valves	N/A
<input type="checkbox"/> Check on the necessity of a pressure zone boundary modification.	N/A
<input type="checkbox"/> Reference to water supply analysis to show that major infrastructure is capable of delivering sufficient water for the proposed land use. This includes data that shows that the expected demands under average day, peak hour and fire flow conditions provide water within the required pressure range	Appendix C, Section 4.2

<input type="checkbox"/> Description of the proposed water distribution network, including locations of proposed connections to the existing system, provisions for necessary looping, and appurtenances (valves, pressure reducing valves, valve chambers, and fire hydrants) including special metering provisions.	Site Servicing Plan (C102)
<input type="checkbox"/> Description of off-site required feeder mains, booster pumping stations, and other water infrastructure that will be ultimately required to service proposed development, including financing, interim facilities, and timing of implementation.	N/A
<input type="checkbox"/> Confirmation that water demands are calculated based on the City of Ottawa Design Guidelines.	Appendix C
<input type="checkbox"/> Provision of a model schematic showing the boundary conditions locations, streets, parcels, and building locations for reference.	N/A

4.3 Development Servicing Report: Wastewater

Criteria	Location (if applicable)
<input type="checkbox"/> Summary of proposed design criteria (Note: Wet-weather flow criteria should not deviate from the City of Ottawa Sewer Design Guidelines. Monitored flow data from relatively new infrastructure cannot be used to justify capacity requirements for proposed infrastructure).	N/A
<input type="checkbox"/> Confirm consistency with Master Servicing Study and/or justifications for deviations.	N/A
<input type="checkbox"/> Consideration of local conditions that may contribute to extraneous flows that are higher than the recommended flows in the guidelines. This includes groundwater and soil conditions, and age and condition of sewers.	N/A
<input type="checkbox"/> Description of existing sanitary sewer available for discharge of wastewater from proposed development.	Section 5.1 Existing Sanitary Sewer

<input type="checkbox"/> Verify available capacity in downstream sanitary sewer and/or identification of upgrades necessary to service the proposed development. (Reference can be made to previously completed Master Servicing Study if applicable)	N/A
<input type="checkbox"/> Calculations related to dry-weather and wet-weather flow rates from the development in standard MOE sanitary sewer design table (Appendix 'C') format.	N/A
<input type="checkbox"/> Description of proposed sewer network including sewers, pumping stations, and forcemains.	Section 5.2 Proposed Sanitary Sewer
<input type="checkbox"/> Discussion of previously identified environmental constraints and impact on servicing (environmental constraints are related to limitations imposed on the development in order to preserve the physical condition of watercourses, vegetation, soil cover, as well as protecting against water quantity and quality).	N/A
<input type="checkbox"/> Pumping stations: impacts of proposed development on existing pumping stations or requirements for new pumping station to service development.	N/A
<input type="checkbox"/> Forcemain capacity in terms of operational redundancy, surge pressure and maximum flow velocity.	N/A
<input type="checkbox"/> Identification and implementation of the emergency overflow from sanitary pumping stations in relation to the hydraulic grade line to protect against basement flooding.	N/A
<input type="checkbox"/> Special considerations such as contamination, corrosive environment etc.	N/A

4.4 Development Servicing Report: Stormwater Checklist

Criteria	Location (if applicable)
<input type="checkbox"/> Description of drainage outlets and downstream constraints including legality of outlets (i.e. municipal drain, right-of-way, watercourse, or private property)	Section 6.0 Stormwater Sewer Design & Section 7.0 Proposed Stormwater Management
<input type="checkbox"/> Analysis of available capacity in existing public infrastructure.	N/A
<input type="checkbox"/> A drawing showing the subject lands, its surroundings, the receiving watercourse, existing drainage patterns, and proposed drainage pattern.	Pre & Post-Development Plans
<input type="checkbox"/> Water quantity control objective (e.g. controlling post-development peak flows to pre-development level for storm events ranging from the 2 or 5-year event (dependent on the receiving sewer design) to 100-year return period); if other objectives are being applied, a rationale must be included with reference to hydrologic analyses of the potentially affected subwatersheds, taking into account long-term cumulative effects.	Section 6.0 Stormwater Sewer Design & Section 7.0 Proposed Stormwater Management
<input type="checkbox"/> Water Quality control objective (basic, normal or enhanced level of protection based on the sensitivities of the receiving watercourse) and storage requirements.	Section 6.0 Stormwater Sewer Design & Section 7.0 Proposed Stormwater Management
<input type="checkbox"/> Description of the stormwater management concept with facility locations and descriptions with references and supporting information.	Section 6.0 Stormwater Sewer Design & Section 7.0 Proposed Stormwater Management
<input type="checkbox"/> Set-back from private sewage disposal systems.	N/A
<input type="checkbox"/> Watercourse and hazard lands setbacks.	N/A
<input type="checkbox"/> Record of pre-consultation with the Ontario Ministry of Environment and the Conservation Authority that has jurisdiction on the affected watershed.	N/A
<input type="checkbox"/> Confirm consistency with sub-watershed and Master Servicing Study, if applicable study exists.	N/A
<input type="checkbox"/> Storage requirements (complete with calculations) and conveyance capacity for minor events (1:5-year return period) and major events (1:100-year return period).	Appendix G

<input type="checkbox"/> Identification of watercourses within the proposed development and how watercourses will be protected, or, if necessary, altered by the proposed development with applicable approvals.	Site Grading Plan
<input type="checkbox"/> Calculate pre-and post development peak flow rates including a description of existing site conditions and proposed impervious areas and drainage catchments in comparison to existing conditions.	Section 7.0 Proposed Stormwater Management Appendix G
<input type="checkbox"/> Any proposed diversion of drainage catchment areas from one outlet to another.	Section 6.0 Stormwater Sewer Design & Section 7.0 Proposed Stormwater Management
<input type="checkbox"/> Proposed minor and major systems including locations and sizes of stormwater trunk sewers, and stormwater management facilities.	Section 6.0 Stormwater Sewer Design & Section 7.0 Proposed Stormwater Management
<input type="checkbox"/> If quantity control is not proposed, demonstration that downstream system has adequate capacity for the post-development flows up to and including the 100-year return period storm event.	N/A
<input type="checkbox"/> Identification of potential impacts to receiving watercourses	N/A
<input type="checkbox"/> Identification of municipal drains and related approval requirements.	N/A
<input type="checkbox"/> Descriptions of how the conveyance and storage capacity will be achieved for the development.	Section 6.0 Stormwater Sewer Design & Section 7.0 Proposed Stormwater Management
<input type="checkbox"/> 100-year flood levels and major flow routing to protect proposed development from flooding for establishing minimum building elevations (MBE) and overall grading.	Site Grading Plan (C101)
<input type="checkbox"/> Inclusion of hydraulic analysis including hydraulic grade line elevations.	N/A

<input type="checkbox"/> Description of approach to erosion and sediment control during construction for the protection of receiving watercourse or drainage corridors.	Section 8.0 Sediment & Erosion Control
<input type="checkbox"/> Identification of floodplains – proponent to obtain relevant floodplain information from the appropriate Conservation Authority. The proponent may be required to delineate floodplain elevations to the satisfaction of the Conservation Authority if such information is not available or if information does not match current conditions.	N/A
<input type="checkbox"/> Identification of fill constraints related to floodplain and geotechnical investigation.	N/A

4.5 Approval and Permit Requirements: Checklist

The Servicing Study shall provide a list of applicable permits and regulatory approvals necessary for the proposed development as well as the relevant issues affecting each approval. The approval and permitting shall include but not be limited to the following:

Criteria	Location (if applicable)
<input type="checkbox"/> Conservation Authority as the designated approval agency for modification of floodplain, potential impact on fish habitat, proposed works in or adjacent to a watercourse, cut/fill permits and Approval under Lakes and Rivers Improvement Act. The Conservation Authority is not the approval authority for the Lakes and Rivers Improvement Act. Where there are Conservation Authority regulations in place, approval under the Lakes and Rivers Improvement Act is not required, except in cases of dams as defined in the Act.	N/A
<input type="checkbox"/> Application for Certificate of Approval (CofA) under the Ontario Water Resources Act.	N/A
<input type="checkbox"/> Changes to Municipal Drains.	N/A
<input type="checkbox"/> Other permits (National Capital Commission, Parks Canada, Public Works and Government Services Canada, Ministry of Transportation etc.)	N/A

4.6 Conclusion Checklist

Criteria	Location (if applicable)
<input type="checkbox"/> Clearly stated conclusions and recommendations	Section 9.0 Summary Section 10.0 Recommendations
<input type="checkbox"/> Comments received from review agencies including the City of Ottawa and information on how the comments were addressed. Final sign-off from the responsible reviewing agency.	All are stamped
<input type="checkbox"/> All draft and final reports shall be signed and stamped by a professional Engineer registered in Ontario	All are stamped