



File No. D07-12-17-0119

June 14, 2019

Kanata Muslim Association  
351 Sandhill Road  
Ottawa, ON  
K2K 1X7

Dear Mr. Shaikh:

**Subject: Site Plan Control Application  
351 Sandhill Road**

The City has approved the Site Plan Control application received on September 18, 2017, subject to Owner of the subject lands entering into a Site Plan Agreement.

It is important to note that this Site Plan Control Approval will lapse if certain requirements are not fulfilled by June 12, 2020. Specific details of the requirements will be provided to you once it has been indicated that the Owner is prepared to enter into an agreement with the City. These requirements may include, but are not limited to the following:

- Site Plan Agreement is signed.
- Security in the form of a Letter of Credit – in the City's standard format and wording, certified cheque or bank draft is provided.
- Certificate of Insurance provided.
- Any required fees are paid.

Please note that the documents referred to above, if not submitted in the City's required format(s), will be returned, resulting in a delay issuing a building permit and/or a commence work order.

The Owner of the subject lands is required to enter into a Site Plan Agreement with the City. Please arrange for legal representation as soon as possible to review this Site Plan Approval and the title to the subject lands. Please note that the City will require that all Agreement(s) entered into with the City shall require postponement(s) of any encumbrance(s) on title at the time of registration of the Agreement(s) with the City on the subject lands, and any lands to be conveyed to the City as a condition of Site Plan Approval are required to be conveyed free and clear of any encumbrance(s) on title.

Also enclosed is a copy of the approved plan(s). We will retain the original site plan(s).

If you have any questions or concerns, please contact Amanda Marsh by telephone at 613-580-2424, extension 13409 or by e-mail at [Amanda.Marsh@ottawa.ca](mailto:Amanda.Marsh@ottawa.ca).

Sincerely,



Amanda Marsh  
Planner  
Development Review, West

c.c. Councillor Jenna Sudds  
Mark Fraser, Infrastructure Approvals Project Manager  
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[Matthew.Wilson@ottawa.ca](mailto:Matthew.Wilson@ottawa.ca), Development Inspections  
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