



February 13, 2026

Michael Mazzarello  
RELM Builders Inc.  
2118 Westbourne Avenue  
Ottawa, ON  
K2A 1W3

**RE: TREE INFORMATION REPORT (FULL) FOR 275 HILLCREST ROAD, ROCKCLIFFE**

This Tree Information Report (TIR) was prepared by Integrated Forestree Services Inc. (IFS) in support of a building permit application for 275 Hillcrest Road in Rockcliffe. The need for this report is related to trees protected under the City of Ottawa’s Tree Protection By-law (By-law No. 2020-340). The work proposed for this residential lot includes the demolition of an existing dwelling and construction of new larger dwelling (see plan on page 4 of this report).

Throughout the City of Ottawa, a TIR is required for infill developments and/or demolitions when a ‘distinctive’ tree is present (*i.e.* 30 cm in diameter at breast height (DBH) or greater). This includes distinctive trees on adjacent properties which have critical root zones (CRZ) extending onto a property slated for development or demolition. A “tree” is defined in the By-law as any species of woody perennial plant, including its root system, which has reached or can reach a minimum height of at least 450 cm at physiological maturity. The CRZ is calculated as DBH x 10 cm.

The approval of this TIR by the city and the issuing of a permit authorizes the removal of approved trees. Although this report may be used to support the application for a tree removal permit, it does not by itself constitute permission to remove trees or begin site clearing activities. No such work should occur before a tree removal permit is issued authorizing the injury or destruction of a tree in accordance with the By-law. *Importantly, prior written permission from adjacent property owners is required for the removal of shared or neighbouring trees if they will be lost or terminally damaged by construction activities.*

The inventory in this report details the assessment of ten trees – four fully on the subject property and six on nearby City of Ottawa lands. Field work for this report was completed in September 2025.

**TREE SPECIES, CONDITION, SIZE AND STATUS**

Table 1 on pages 2 and 3 details the ten trees. Each tree is referenced by the numbers plotted on the tree information plan included on page 4 of this report. Pictures 1 to 4 on pages 8 through 11 show selected trees on and adjacent to the subject property.

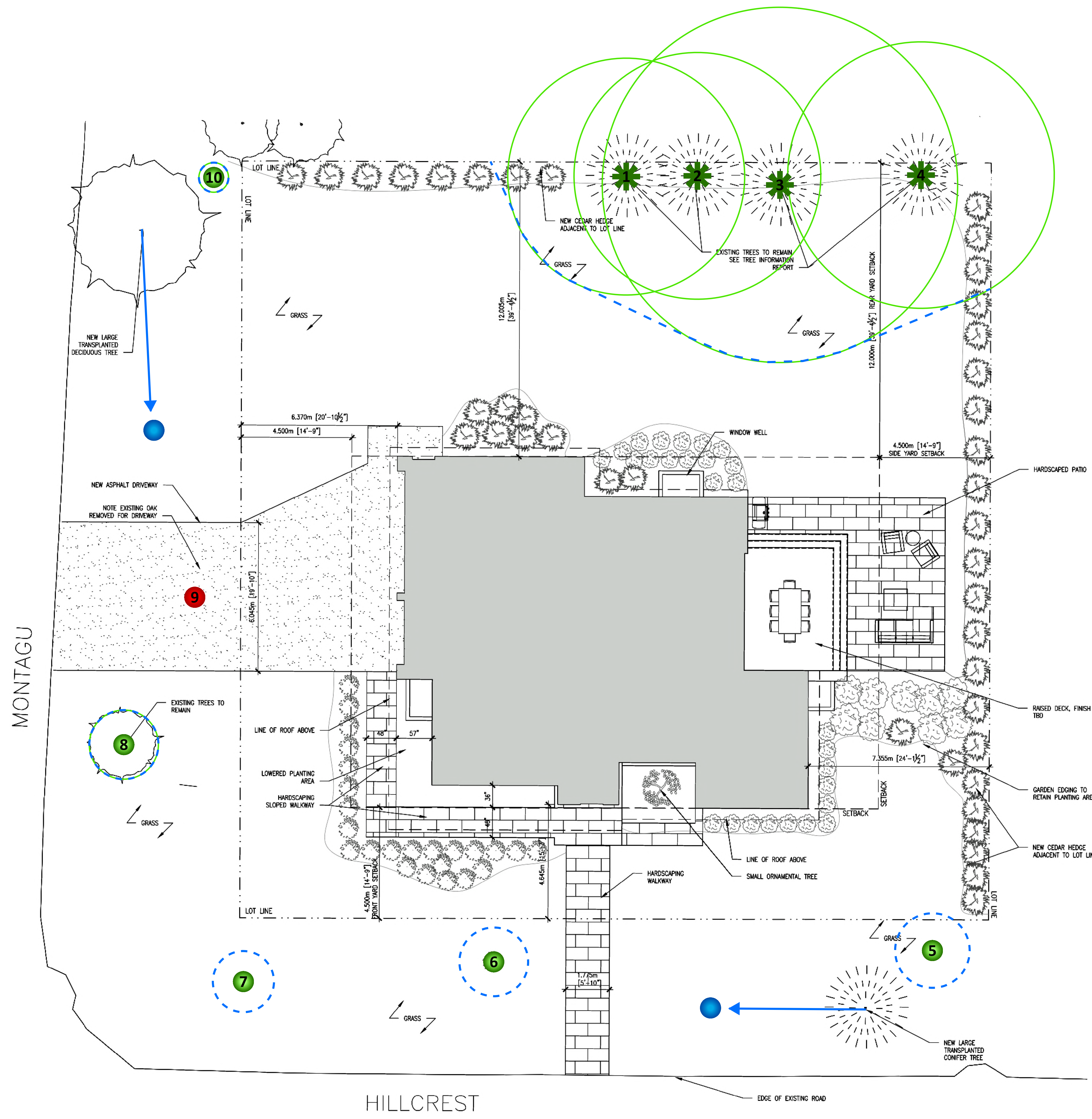
Table 1. Tree information for 275 Hillcrest Road

| Tree No. | Tree species /Tolerance to Construction <sup>1</sup>        | Owner ship <sup>2</sup> | DBH <sup>3</sup> (cm) | CRZ <sup>4</sup> (m) | Distance to excavation (m) <sup>5</sup> | Tree Condition; Age Class; Condition Notes; Species Origin and <b>Status (to be removed or preserved and protected)</b>   | Reason for removal               | Forester's Opinion re. Removal |
|----------|---|-------------------------|-----------------------|----------------------|---|---|----------------------------------|--------------------------------|
| 1        | Norway spruce ( <i>Picea abies</i> ) / Moderate - Good      | Private                 | 48.2                  | 4.8                  | >10                                     | Fair; mature; central dominant stem and leader; lower crown thin due to influence of previous tree towards west; fair crown density, annual increment and needle colour; introduced species; <b>to be preserved and protected</b>                         | Not applicable – to be preserved | NA                             |
| 2        | Norway spruce ( <i>Picea abies</i> ) / Moderate - Good      | Private                 | 49.6                  | 5                    | >10                                     | Fair; mature; central dominant stem and leader; fair crown density, annual increment and needle colour; introduced species; <b>to be preserved and protected</b>  | Not applicable – to be preserved | NA                             |
| 3        | Norway spruce ( <i>Picea abies</i> ) / Moderate - Good      | Private                 | 71.7                  | 7.2                  | >10                                     | Good; mature; central dominant stem and leader; good crown density, annual increment and needle colour; good root collar; introduced species; <b>to be preserved and protected</b>  | Not applicable – to be preserved | NA                             |
| 4        | Norway spruce ( <i>Picea abies</i> ) / Moderate - Good      | Private                 | 54.2                  | 5.4                  | >10                                     | Fair; mature; central dominant stem and leader; crown asymmetric due to influence of previous tree towards east; fair crown density, annual increment and needle colour; girdling root on south; introduced species; <b>to be preserved and protected</b> | Not applicable – to be preserved | NA                             |
| 5        | Japanese tree lilac ( <i>Syringa reticulata</i> ) / Unknown | City                    | 2                     | 0.2                  | >5                                      | Good; juvenile; recently planted; cultivar; <b>to be preserved and protected</b>  | Not applicable – to be preserved | NA                             |

Table 1. Cont.

| Tree No. | Tree species /Tolerance to Construction <sup>1</sup>               | Owner ship <sup>2</sup> | DBH <sup>3</sup> (cm) | CRZ <sup>4</sup> (m) | Distance to excavation (m) <sup>5</sup> | Tree Condition; Age Class; Condition Notes; Species Origin and <b>Status (to be removed or preserved and protected)</b>  | Reason for removal               | Forester's Opinion re. Removal |
|----------|--|-------------------------|-----------------------|----------------------|---|--|----------------------------------|--------------------------------|
| 6        | Katsura-tree ( <i>Cercidiphyllum japonicum</i> ) / Poor - Moderate | City                    | 2                     | 0.2                  | >2                                      | Good; juvenile; recently planted; introduced species; <b>to be preserved and protected</b>   | Not applicable – to be preserved | NA                             |
| 7        | Red maple ( <i>Acer rubrum</i> ) / Moderate - Good                 | City                    | 1                     | 0.1                  | >5                                      | Good; juvenile; recently planted; native species; <b>to be preserved and protected</b>   | Not applicable – to be preserved | NA                             |
| 8        | Bur oak ( <i>Quercus macrocarpa</i> ) / Moderate - Good            | City                    | 14.4                  | 1.4                  | >5                                      | Good; immature; central dominant stem with competing laterals starting at 1.75m; competing leaders near apex; native species; <b>to be preserved and protected</b>   | Not applicable – to be preserved | NA                             |
| 9        | Red oak ( <i>Quercus rubra</i> ) / Moderate - Good                 | City                    | 24.0                  | -                    | -                                       | Good; maturing; central dominant stem with competing leaders at 5m; suppressed laterals starting at 2.25m; native species; <b>to be removed</b>  | Conflicts with proposed driveway | Tree and stump be removed      |
| 10       | Ohio buckeye ( <i>Aesculus glabra</i> ) / Poor                     | City                    | 6                     | 0.6                  | >5                                      | Good; immature; planted within the last 5 years; growth form divergent towards west due to influence of two neighbouring Norway maples ( <i>Acer platanoides</i> ) – both of which are <30cm DBH; introduced species; <b>to be preserved and protected</b> | Not applicable – to be preserved | NA                             |

<sup>1</sup>As taken from Managing Trees during Construction; 2<sup>nd</sup> Ed., Fite and Smiley; <sup>2</sup> Tree location/ownership taken from site plan prepared by PlotNonPlot (some tree locations approximated); <sup>3</sup> Diameter at breast height, or 1.3m from grade (unless otherwise indicated); <sup>4</sup> Critical root zone (CRZ) is considered as being 10 centimetres from the trunk of a tree for every centimetre of DBH. The CRZ is calculated as DBH x 10 cm; <sup>5</sup>Approximate distances only.

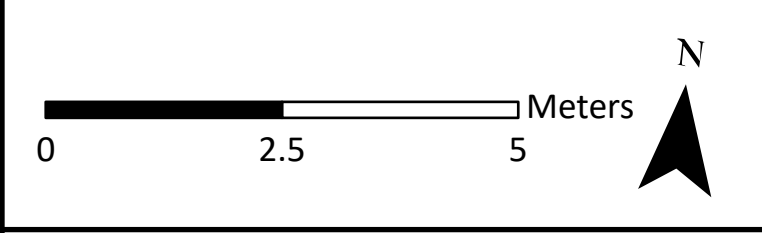


**GENERAL NOTES**

PLANS COMPLETED BY PLOTNON (12/02/26)

**LEGEND**

- DECIDUOUS TREE TO REMAIN
- ★ CONIFEROUS TREE TO REMAIN
- CRITICAL ROOT ZONE
- - - PROTECTIVE FENCING
- DECIDUOUS TREE TO BE REMOVED
- LARGE TRANSPLANTED TREE



DRAWING: Tree Information Plan

PROJECT: 275 HILLCREST ROAD  
CITY OF OTTAWA



Andrew K. Boyd, R.P.F.

|                  |                  |
|------------------|------------------|
| SCALE: 1:80      | DRAWING NO. 275H |
| DATE: 2026-02-13 |                  |
| DRAWN BY: SS     |                  |
| SHEET NO. 1      |                  |

**SELF-DECLARATION STATEMENT (TO BE SIGNED BY PROPERTY OWNER OR REPRESENTATIVE):**

Michael Mazzarello ([michael@relmbuilders.com](mailto:michael@relmbuilders.com))

By signing the application, you are acknowledging and understanding that a city forestry inspector or municipal law enforcement officer may enter the property at a reasonable time for the purpose of carrying out an inspection. You also acknowledge and understand that through failure to abide by the recommendations of the approved Tree Information Report, damaging or destructing trees identified for protection, you alone will be responsible to bear fully the cost of compensation, removal, and replacement.

**PROVINCIAL REGULATIONS**

Certain provincial regulations are applicable to trees on private property. In particular, the Endangered Species Act – ESA (2007) mandates that tree species on the Species at Risk in Ontario (SARO) list be identified. Butternut (*Juglans cinerea*) and black ash (*Fraxinus nigra*) are present in Eastern Ontario and are listed as threatened on the SARO. Because of this they are both protected from harm. No trees of these two species were found on or near the subject property.

**TREE PROTECTION MEASURES**

Protection measures intended to mitigate damage during construction will be applied to the trees to be preserved. The following measures are the minimum required by the City of Ottawa to ensure tree survival during and following construction:

1. Erect a fence as close as possible to the critical root zone (CRZ) of trees (City of Ottawa tree protection barrier detail included on page 7).
2. Do not place any material or equipment within the CRZ of the tree.
3. Do not attach any signs, notices or posters to any tree.
4. Do not raise or lower the existing grade within the CRZ without approval.
5. Tunnel or bore when digging within the CRZ of a tree.
6. Do not damage the root system, trunk or branches of any tree.
7. Ensure that exhaust fumes from all equipment are NOT directed towards any tree's crown.

**REPLACEMENT TREE PLANTING OR COMPENSATION**

A total of two replacement trees are proposed in compensation for the loss of tree #9. As noted on the plan on page 4, suggested planting locations of two large trees are shown.

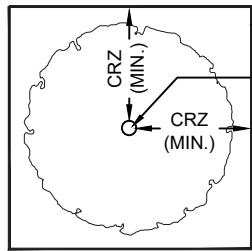
This report is subject to the attached Limitations of Tree Assessments and Liability to which the reader's attention is directed.

Please do not hesitate to contact me with any questions concerning this report.

Yours,

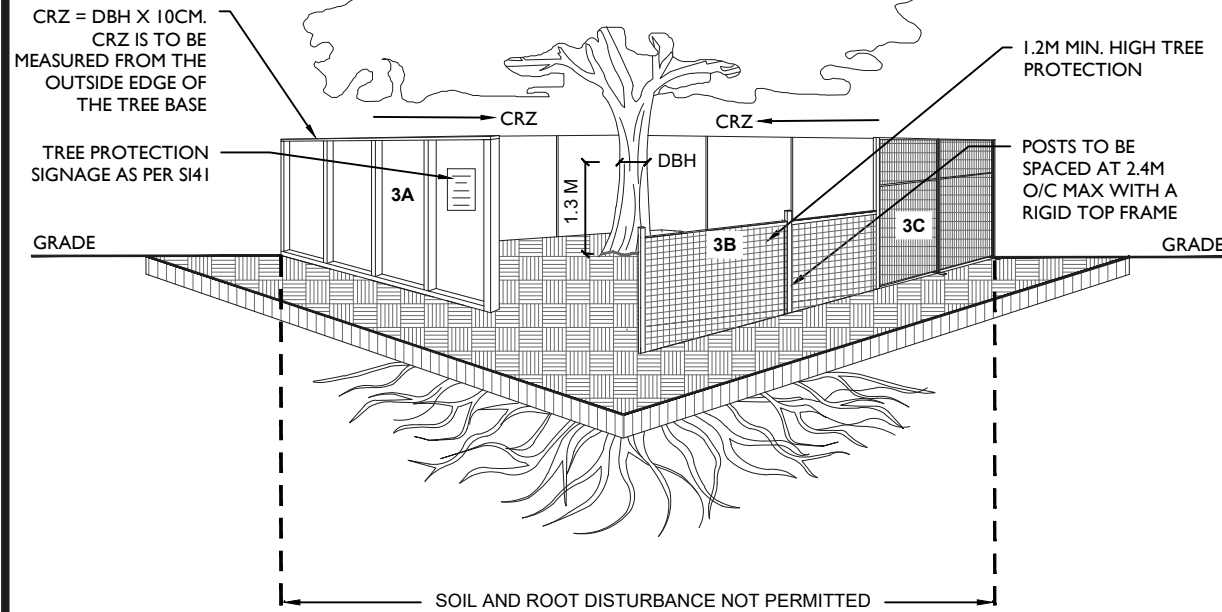


Andrew K. Boyd, B.Sc.F, R.P.F. (#1828)  
Certified Arborist #ON-0496A  
Consulting Urban Forester



TREE PROTECTION FENCING  
TREE TRUNK

PLAN VIEW



TREE PROTECTION REQUIREMENTS:

1. TREE PROTECTION FENCING MUST BE INSTALLED PER THE TREE CONSERVATION REPORT (TCR) OR THE TREE INFORMATION REPORT (TIR), WHICH EVER APPLIES, AND MUST BE DETERMINED BY AN ARBORIST AND APPROVED BY CITY FORESTRY STAFF PRIOR TO THE COMMENCEMENT OF THE WORK AND REMAIN IN PLACE UNTIL THE WORK IS COMPLETE.
  2. FOR WORK WITHIN THE TREE PROTECTION ZONE (TPZ):
    - DO NOT PLACE OR STORE ANY MATERIAL, FILL OR EQUIPMENT (INCLUDING OUTHOUSES)
    - DO NOT ATTACH ANY SIGNS, NOTICES OR POSTERS TO ANY TREE.
    - DO NOT RAISE OR LOWER THE EXISTING GRADE (SCRAPING OF THE TOP LAYER OF SOIL FOR FINAL GRADING MUST BE AVOIDED WITHIN THE CRZ, THIS INCLUDES FINAL LANDSCAPE/ REINSTATEMENT GRADING).
    - ENSURE THAT EXHAUST FUMES FROM ALL EQUIPMENT ARE DIRECTED AWAY FROM THE TREE CANOPY
    - DO NOT EXTEND/REINSTATE HARD SURFACE WITHIN THE CRZ
    - DO NOT DISPOSE OF WASTE OR VOLATILE MATERIALS, SUCH AS MINERAL SPIRITS, OIL OR PAINT THINNER
    - DO NOT OPERATE, PARK, REPAIR, OR REFUEL VEHICLES OR EQUIPMENT.
    - DO NOT DAMAGE THE ROOT SYSTEM, TRUNK OR BRANCHES OF ANY TREE
    - EXCAVATION SHALL BE CARRIED OUT BY TUNNELING, BORING OR HYDRO VAC
  3. TREE PROTECTION FENCING MUST BE AT LEAST 1.2M IN HEIGHT AND BE CONSTRUCTED OF RIGID OR FRAMED MATERIALS SUCH AS:
    - A. PLYWOOD HOARDING
    - B. SNOW FENCE
    - C. MODULAR STEEL PANELS
- INSTALLATION OF ALL FENCING TYPES, A, B OR C, MUST MINIMIZE DAMAGE TO EXISTING ROOTS.
4. ANY DEVIATION TO THE APPROVED TREE PROTECTION FENCING LOCATION MUST BE SUPERVISED BY AN ARBORIST AND APPROVED BY CITY FORESTRY STAFF. MODIFICATIONS MAY INCLUDE THE INSTALLATION OF PLYWOOD, WOOD CHIPS, OR STEEL PLATING OVER THE ROOTS, OR PERFORMING PROPER ROOT PRUNING AND CARE WHERE ROOTS ARE ENCOUNTERED.
  5. IF TREES ARE BEING AFFECTED BY CONSTRUCTION, A WATER AND FERTILIZING PROGRAM MAY BE REQUIRED.
  6. THE CITY OF OTTAWA'S TREE PROTECTION BY-LAW (NO. 2020-340) AND STANDARD F-8011 APPLY



Tree Protection

SCALE: NTS

DATE: JANUARY 2026

DRAWING NO.: F7



Picture 1. Trees #1-4 (left to right) at 275 Hillcrest Road – private spruce trees (to be retained)



Picture 2. Tree #8 at 275 Hillcrest Road – bur oak on city property (to be retained)



Picture 3. Tree #9 at 275 Hillcrest Road – red oak on city property (to be removed)



Picture 4. Tree #10 at 275 Hillcrest Road – Ohio buckeye on city property (to be retained)

# LIMITATIONS OF TREE ASSESSMENTS & LIABILITY

## GENERAL

It is the policy of Integrated Forestry Services Inc. (IFS Inc.) to attach the following clause regarding limitations. We do this to ensure that our clients are clearly aware of what is technically and professionally realistic in assessing trees for retention.

This report was prepared by IFS Inc. at the request of the client. The information, interpretation and analysis expressed in this report are for the sole benefit and exclusive use of the client. Possession of this report or a copy thereof does not imply right of publication or use for any purpose by any other than the client to whom it is addressed. Unless otherwise required by law, neither all or any part of the contents of this report, nor copy thereof, shall be conveyed by anyone, including the client, to the public through public relations, news or other media, without the prior expressly written consent of the author, and especially as to value conclusions, identity of the author, or any reference to any professional society or institute or to any initialed designation conferred upon the author as stated in his qualifications.

This report and any values expressed herein represent the opinion of the author; his fee is in no way contingent upon the reporting of a specified value, a stipulated result, nor upon any finding to be reported.

Details obtained from photographs, sketches, *etc.*, are intended as visual aids and are not to scale. They should not be construed as engineering reports or surveys. Although every effort has been made to ensure that this assessment is reasonably accurate, the tree(s) should be reassessed at least annually. The assessment presented in this report is valid at the time of the inspection only. The loss or alteration of any part of this report invalidates the entire report.

## LIMITATIONS

The information contained in this report covers only the tree(s) in question and no others. It reflects the condition of the assessed tree(s) at the time of inspection and was limited to a visual examination of the accessible portions only. Integrated Forestry Services Inc. has prepared this report in a manner consistent with that level of care and skill ordinarily exercised by members of the forestry and arboricultural professions, subject to the time limits and physical constraints applicable to this report. The assessment of the tree(s) presented in this report has been made using accepted arboricultural techniques. These include a visual examination of the above-ground portions of each tree for structural defects, scars, cracks, cavities, external indications of decay such as fungal fruiting bodies, evidence of insect infestations, discoloured foliage, the condition of any visible root structures, the degree and direction of lean (if any), the general condition of the tree(s) and the surrounding site, and the proximity of people and property. Except where specifically noted in the report, the tree(s) examined were not dissected, cored, probed or climbed to gain further evidence of their structural condition. Also, unless otherwise noted, no detailed root collar examinations involving excavation were undertaken.

While reasonable efforts have been made to ensure that the tree(s) proposed for retention are healthy, no warranty or guarantee, expressed or implied, are offered that these trees, or any parts of them, will remain standing. This includes other trees on or off the property not examined as part of this assignment. It is both professionally and practically impossible to predict with

absolute certainty the behaviour of any single tree or groups of trees or their component parts in all circumstances, especially when within construction zones. Inevitably, a standing tree will always pose some risk. Most trees have the potential for failure in the event of root loss due to excavation and other construction-related impacts. This risk can only be eliminated through full tree removal.

Notwithstanding the recommendations and conclusions made in this report, it must be realized that trees are living organisms, and their health and vigour constantly change over time. They are not immune to changes in site conditions, or seasonal variations in the weather. It is a condition of this report that IFS Inc. be notified of any changes in tree condition and be provided an opportunity to review or revise the recommendations within this report. Recognition of changes to a tree's condition requires expertise and extensive experience. It is recommended that *IFS Inc.* be employed to re-inspect the tree(s) with sufficient frequency to detect if conditions have changed significantly.

### ASSUMPTIONS

Statements made to IFS Inc. regarding the condition, history and location of the tree(s) are assumed to be correct. Unless indicated otherwise, all trees under investigation in this report are assumed to be on the client's property. A recent survey prepared by a Licensed Ontario Land Surveyor showing all relevant trees, both on and adjacent to the subject property, will be provided prior to the start of field work. The final version of the grading plan for the project will be provided prior to completion of the report. Any further changes to this plan invalidate the report on which it is based. Integrated Forestry Services Inc. must be provided with the opportunity to revise the report in relation to any significant changes to the grading plan. The procurement of said survey and grading plan, and the costs associated with them both, are the responsibility of the client, not IFS Inc.

### LIABILITY

Without limiting the foregoing, no liability is assumed by IFS Inc. for:

- 1) Any legal description provided with respect to the property.
- 2) Issues of title and/or ownership with respect to the property.
- 3) The accuracy of the property line locations or boundaries with respect to the property.
- 4) The accuracy of any other information provided by the client or third parties.
- 5) Any consequential loss, injury or damages suffered by the client or any third parties, including but not limited to replacement costs, loss of use, earnings and business interruption; and,
- 6) The unauthorized distribution of the report.

Further, under no circumstances may any claims be initiated or commenced by the client against IFS Inc. or any of its directors, officers, employees, contractors, agents or assessors, in contract or in tort, more than 12 months after the date of this report.

### ONGOING SERVICES

Integrated Forestry Services Inc. accepts no responsibility for the implementation of any or all parts of the report, unless specifically requested to supervise the implementation or examine the results of activities recommended herein. If further examination or supervision is requested, that request shall be made in writing and the details, including fees, agreed to in advance.