

July 24, 2024

Mr. Greg MacPherson

Heritage Planner
Planning, Real Estate and Economic Development Department
City of Ottawa
110 Laurier Ave W, 4th Floor
Ottawa, ON K2P 0Z8

Via Email: greg.macpherson@ottawa.ca

**RE: 160 Clemow
Heritage Permit Application**

Dear Mr. MacPherson,

Fotenn Planning + Design ("Fotenn") has been retained by the Owners of 160 Clemow ("the subject property") to assist with the preparation of the enclosed Heritage Permit Application. The proposal includes the construction of a new detached dwelling on the eastern portion of the existing property, with the retention of the existing heritage building on the western portion of the property. The new dwelling has been designed in consideration of the character of the Clemow-Monkland Driveway and Linden Terrace Heritage Conservation District (HCD). Consent and Minor Variance applications will be submitted to the Committee of Adjustment to sever the existing parcel into two separate parcels of land.

As part of the application package a copy of the following materials is included:

- / Heritage Permit Application Form;
- / Project Heritage Statement, prepared by Stewart + Tsai Architects Inc., dated April 24, 2024;
- / Plan of Survey;
- / Streetscape Character Analysis; prepared by Stewart + Tsai Architects Inc., dated December 11, 2023;
- / Streetscape Character Analysis Form;
- / Site Plan, Plans, Elevations, and Renderings, prepared by Stewart + Tsai Architects Inc, dated July 22, 2024.

Sincerely,



Brian Casagrande, MCIP RPP
Partner



Thomas Freeman, B.URPL
Planner

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