

October 13, 2021

Ms. Laurel McCreight

Planner II
Development Review West
City of Ottawa
110 Laurier Avenue West
Ottawa, ON K1P 1J1

Via Email: laurel.mccreight@ottawa.ca

**RE: Stillwater Station Master Plan Public Consultation Strategy
1987 Robertson Road, Ottawa**

Dear Ms. McCreight,

A Public Consultation Strategy is planned to ensure adequate consultation of members of the community associated with the applications for Official Plan and Zoning By-law Amendments related to the lands at 1987 Robertson Road.

Given the ongoing public health restrictions related to the COVID-19 pandemic, in-person meetings and open houses are not planned.

The following strategy recommends appropriate approaches will be determined in consultation with the Ward Councillor and municipal staff.

The following steps in the consultation strategy are proposed:

- / Meeting with Parbridge Lifestyle Communities to discuss the requirement to include the Bellwood Estates community within the Secondary Plan study area and outline the intended applications;
- / Pre-application Meeting with Councillor Chiarelli to advise him of the application on October 4, 2021;
- / Email to Bells Corners Business Improvement Area (BIA), Westcliffe Estates Community Association (WECA), and Lynwood Village Community Association (LVCA) prior to submission of the applications;
- / Meetings with Bells Corners BIA, WECA, and LVCA to walk-through the proposed applications;
- / Notification of neighbouring property owners and posting of public signage, to be completed by City process;
- / Meeting with residents of the Bellwood Estates community and representatives of Parkbridge Lifestyle Communities;
- / Community Information Meeting with the broader community to outline the proposed applications and respond to questions from the general public;
- / Statutory public meeting when the Official Plan and Zoning By-law Amendments are considered by the City of Ottawa's Planning Committee.

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/ In partnership with the City of Ottawa, all public engagement activities will comply with Planning Act requirements, including circulation of notices and the Statutory Public Meeting.

In addition to the above, future applications for Site Plan Control and Plan of Subdivision will provide additional opportunities for public engagement and feedback on the future development of this community.

Should you have any questions, please don't hesitate to contact the undersigned.

Sincerely,

A handwritten signature in black ink, appearing to read 'Paul Black', with a stylized flourish at the end.

Paul Black, MCIP RPP
Associate

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